



Notice is hereby given of the Annual General Meeting (AGM) of the Muizenberg Improvement District (MID) CID that will take place on the 5th of December 2022, Muizenberg Junior School at 18H00 where the following items will be discussed:

Please note: If no quorum is achieved, the meeting will be adjourned to the 12th of December 2022, Muizenberg Junior School at 18H00.

AGENDA

1. Registration
2. Welcome & Apologies
3. Membership
 - 3.1 List published.
4. Quorum to constitute a meeting
5. Previous AGM minutes
 - 5.1 Approval
 - 5.2 Matters arising
6. Chairman's Report
7. Noting of Audited Financial Statements 2022/2023
8. Budget
 - 8.1 Noting of additional surplus funds utilised in 2021/22 (approved by the board)
 - 8.2 Approval of the budget for 2023/24
9. Approval of the implementation plan for 2023/24
10. Appointment of a registered auditor
11. Confirmation of Company Secretary
12. Election of Board Members
13. General
14. Q & A
15. Adjournment

Please note the following:

The present Directors of the Muizenberg Improvement District CID and their respective portfolios are:

Name	Current CID Portfolio
P. Corbett	Chair, Governance
J. Hichens	Vice Chair, Public Spaces
W. Turner (Co-Opted)	Public Safety (Alternate)
R Bolland	Social Development
M Cramer	Finance
M Romyn	Beach Front Development
C Timlin	Gardens
T Megaw	Public Safety

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 26th of November 2021 to be approved and accepted at a meeting of the Board of directors of the Muizenberg Improvement District NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM but shall be eligible for re-election." Therefore, the following three Directors: P Corbett, J Hitchens and T Megaw will step down and co-opted W Turner but is available for re-election.
- Forms for nomination of directors may be downloaded from the website or be requested by email. This form must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM and on the MID website at www.mid.org.za:

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2022-2023
- Budget 2022-2023
- Membership application form
- Nomination as Director form
- Proxy Form