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MINUTES
AGM WEDNESDAY 02/12/2020 18:00
VENUE MASQUE THEATER

Present:

Name	Position	Abbrev
P. Corbett	Director - Chair	PC
J. Hichens	Director – Vice Chair	JH
M. Bendix	Director	MB
T. Megaw	Director	TM
D. Simpson	Director	DS
M. Lategan	Operations manager	ML

Also Present Were:

- Eddie Scott & Joepie Joubert – City of Cape Town
- Ward Cllr. Aimee Kuhl
- MID Members (22 present - 154 proxies)

No	Agenda Item	
1.	Registration	
2.	Welcome & Apologies	PC welcomed everyone City CID Branch representatives, Eddie Scott, Joepie Joubert and Ward Cllr. Kuhl.
3.	Membership	PC confirmed that there were now 487 members.
4.	Quorum to Constitute a Meeting	PC confirmed that a quorum is present.
5.	Approval of Previous AGM Meeting Minutes	Approved by the members. Proposed by Mike Romyn and seconded by Toby Megaw
6.	Approval of Agenda	Approved
7.	Chairman's Report & Feedback on Operations 2019-2020	Chairman's report – Noted The report was circulated via email and made available on the website. TM gave a brief overview of his public safety portfolio. He introduced ML to the members, and commended him for his work for the MID. TM informed the members that ML is not only

	<p>the Operations Manager, but also a LE officer in the area, which makes him a great asset to the MID.</p> <p>TM mentioned the CCTV camera system and thanked the chair for the big role he played with rolling them out. He informed the board about 2 arrests that were made due to the camera system as well as numerous ongoing investigations. He has been working closely with training GRIT during the integration of the cameras. TM expressed enthusiasm about the better collaboration and coordination with all security sectors in Muizenberg during the course of the year.</p> <p>JH stated that she took over a seconded portfolio when a director resigned earlier this year. She stated that she takes care of gardens and cleaning of the MID area. She mentioned that ever since ML has started supervising the 4 MID cleaners there has been much more attention to detail with cleaning the streets. JH expressed concern about illegal dumping and urged the members to take responsibility for their waist and mentioned that people need to be educated in this regards and not expect the MID to clean up after them. She stated that things can improve but between her ML and the cleaners they are getting it right.</p> <p>DS stated that it has been a difficult year from a social development point of view due to lockdown and the economic & social issues that came along with it. He mentioned the shelter/safe space the MID has been trying to drive forward with the Council, and the goals surrounding it. He also mentioned potential partnerships in the new year with U Turn and Living Hope as well as the MID's involvement with CAN.</p> <p>MB mentioned that the board was faced with many challenges during the year- crisis management. The board is only now getting into the full swing of things from an operations point of view. She added that the board is getting along well, but lacks a beachfront and business representation.</p> <p>MB stated, all the trouble that she has witnessed in the MID over the years has stemmed from lack of communication. She added that people do not know what the MID is and what they are mandated to do. The MID is a top up service to council, not a replacement of the council. Her mission is to increase the knowledge of what the MID does and what people will get for their levies. She has built up the social media presence and is in the process of upgrading the website, she added that she has worked on a more open line of communication with the</p>
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		public. She added that she aims to get the MID more involved with local business so the MID can play a more active role as a destination.
8.	Noting of Audited Financial Statements 2019-20	Approved by members. Proposed by Charles Goodwin and seconded by Mike Romyn
9.1	Noting of additional surplus funds utilised in 2019/20 (approved by the Board)	PC added that 1/3 of a million of the surplus funds have been expended on the camera system – that is the capital cost of the camera system.
9.2	Approval of surplus funds utilisation for 2021/22	PC mentioned that there is nothing to put before the AGM yet, as they do have plans but nothing is finalized.
9.3	Approval of the budget for 2021/22	<p>Approved by members Proposed by Mike Romyn</p> <p>Steven Frankel raised concerns about the budget for security appearing as one line item in the budget. He asked if the Camera system is paid for. PC stated that it is 100% paid for out of the accumulated surplus. As requested from Steven Frankel; PC explained that there was a tender process for the cameras and the board decided on the best capability he added that the contracts are all on record and available to the public on request.</p> <p>Steven Frankel asked about the contacts of the security company and camera system and how they link. PC stated that they are effetely 2 separate contracts. TM added that the infrastructure /monitoring system is paid for by the MID so if for whatever response the contract gets terminated the MID will still have the equipment/ footage and it will be a simple operation to move it to a new provider.</p> <p>Steven Frankel raised concerns about the locations of the cameras not been made public. PC responded that the board took a decision that broadcasting the locations of cameras could be problematic if it got into the hand of people who have nefarious intentions. JH added that since then the locations have been shared with Steven Frankel due to his company also providing security at the beachfront. She stated that, where it is appropriate, the MID will share footage/locations. MB added that the locations have been made public to LE, SAPS and Neighborhood watches on the basis of confidentiality, but the blueprint will not be given to the public for security responses.</p>

		She stated that if the public needs access to footage, they need to lay a case with the police then the Operations Manager – Michael Lategan will provide the footage to the police.
10.	Approval of Implementation Plan 2021-22	The proposed implementation plan was approved by the members. Proposed by Toby Megaw and Mike Romyn.
11.	Appointment of Auditors	PC confirmed that Low & Schreiber Accountants have made themselves available to stand as the company auditors again. Approved by the membership.
12.	Confirmation of Company Secretary	PC confirmed that Cecil Kilpin & Co have made themselves available to stand as the Company Secretarial. Approved by the membership.
13	General	<p>Claudia Braude brought up many concerns about the logistics of the safe space. The MID board assured the members that this will be investigated and the most capable service provider will be running the space. The MID Board reiterated that the MID has been trying to get the land from council, but unfortunately council wheels seem to turn very slowly.</p> <p>The board in principle informed the members that the capex budget of roughly one million will be for a safe space/ homeless shelter.</p> <p>The members raised concerns about the Park and ask that it gets fenced off. PC informed the members that it is not a MID responsibility, and there are many legal difficulties that one would be faced with when fencing off a park.</p> <p>Leo Turvey asked if Capricorn park is included in the MID area. PC informed him that it is not and gave an overview of the MID boundary. Leo Turvey stated that these are large businesses that are experiencing the same issues as the MID, he suggested that this is an avenue the MID should explore. MB stated that extending the boundaries of the MID has been on the agenda but unfortunately it was not possible this year. It will require members support as well as the new areas. She reassured the members that it is on the Agenda, but she is unsure if the MID will stretch all the way to Capricorn Park.</p> <p>Peter Benjamin gave a brief explanation about CAN and stated that CAN would like to work more closely with the MID. PC commended CAN on the work they have done.</p>

		<p>Irena Tassiopoulos brought up security issues, an informal taxi rank and the streetlights not working in York Rd./Main Rd. She was advised to go through the formal MID channels to report the issues and not through social media. ML reported the issues to Council during the meeting.</p> <p>Ward Cllr. Aimee Kuhl Informed the Public that if a C3 is logged and not dealt with within 48H they are welcome to forward it to her office and she will ensure that they follow up, but it is very important that there is a reference number so she can hold the relevant department accountable.</p>
<p>13.</p>	<p>Election of Board Members</p>	<p>PC stated that there was an assumption for some years that they were limited legally to a maximum of 7 directors. PC Mentioned that in a discussion with the City before the AGM: there was a slip up and this was never registered with the CIPC therefor it has lapsed and is not valid, so the MID is not limited to only 7 Directors.</p> <p>JH, DS, MB will be staying on as director. TM and PC were in rotation and have stood down and are up for re-election and there were 3 new nominations.</p> <p>PC explained that the members have 2 options:</p> <ol style="list-style-type: none"> 1. To use the voting slip to vote for 4 directors on the board 2. Or declare that all 5 are elected onto the board. <p>New nominations:</p> <p>Charles Goodwin: Charles Goodwin stated that he is currently the Deputy Principal: Corporate Services at False Bay TVET College. The College is a key stakeholder and has had a long standing, reputable history in the Muizenberg community.</p> <p>In his current position at the College, Charles is responsible for the operational management of the College, specifically with regard to the management of the following departments: Human Resources, Information Communication Technology, Administration, Facilities Management, Hospitality/Conferencing and Compliance Reporting and previously Marketing.</p> <p>Charles has extensive experience in corporate governance, due to his membership and hands on participation in the FBC Committees of Council, specifically but not limited to the following committees: Audit and Risk, Finance, Human Resources and the Planning and Resources Committee. He is</p>

		<p>also the chairperson of the Academic Program Review Committee. He has a wide range of analytical skills, as he has also previously served on the Board of Directors for the Marine Industry of South Africa (MIASA).</p> <p>Clair Timlin: Clair Timlin stated that she would like to assist MID as a representative from the beachfront. She added that she is a trustee in two of the buildings on the beachfront and she would like to represent the people and the business there. Clair Timlin mentioned that she is involved in the cleaning around the buildings and the shop front area at the Beachfront. She stated that she is very keen to get involved with the improvement of the beachfront area.</p> <p>Mike Romyn: Mike Romyn was a previous Chair in the MID for 4 years and served on the MID as a director for 2 years. He is passionate about Muizenberg and has business as well as residential properties in Muizenberg. He added that he has IT skills and he is excited to get involved again.</p> <p>There were no objections to the 5 directors being elected onto the board</p>
15.	Adjournment	PC thanked everyone for attending. The meeting was adjourned at 19:21.