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Notice is hereby given of the Members Meeting of the Muizenberg Improvement District NPC (MID) that will take place on 7 November 2018 at 17h30 for 18h00 at Muizenberg Bowling Club, Muizenberg Park, Main Road, Muizenberg, where the following items will be discussed:

## AGENDA

1. Registration
2. Welcome & Apologies
  - 2.1 Membership
    - 2.1.1 resignations
    - 2.1.2 new members
  - 2.2 Quorum to constitute a meeting
3. Approval of previous members meeting minutes
4. Approval of agenda
5. Chairman's report and feedback on operations 2017-18
6. Noting of Audited Financial Statements 2017-18
7. Approval of budget 2019-20
  - 7.1 Approval of use of surplus funds 2019-20
8. Approval of implementation plan 2019-20
9. Appointment of auditors
- 11 Confirmation of Company secretary
- 12 Election of Board Members
- 13 General / Q & A
- 14 Adjournment

**Please note the following:**

**The present Directors of the Muizenberg Improvement District NPC and their respective portfolios are:**

Name	Current SRA Portfolio
Marion Wagner	Chair & Governance
Megan Cross	Public Spaces (Cleaning & Environmental Upliftment)
Zivia Desai	Finance & Problem Buildings
Johan Lotter	Social Development
Wayne Turner	Public Safety

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All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 31 October 2018 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Muizenberg Improvement District NPC prior to the Members Meeting.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the Members Meeting, but shall be eligible for re-election." Therefore, the following Directors: Marion Wagner and Megan Cross will resign. They have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the Members Meeting and on the Muizenberg Improvement District's website at [www.mid.org.za](http://www.mid.org.za):

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous Members Meeting
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2019-2020
- Budget 2019-2020
- Membership application form
- Nomination as Director form
- Proxy Form