

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on Tuesday 15 December 2015**  
**at 16:00 at the All Saints Church Hall, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Steven Frankal	Director (Chair)	SF
Hugo Coetzee	Director	HC
George Hill	Director	GH
Lesley Schroeder	Director	LS
Kerime Sinclair	Director	KS
Marion Wagner	Director	MW
Peter Wright	Director	PW
Chevone Petersen	Manager	CP

<b>No</b>	<b>Agenda Item</b>	<b>Action (Who?)</b>	<b>When</b>
1.	<b>Welcome</b>	<p>SF opened the meeting and extended a special welcome to the new Directors elected at the AGM.</p> <p>HG and KS briefly introduced themselves and shared their interest and passion for Muizenberg.</p> <p>SF also informed the board that Suzette Raymond, elected for MID Board at the AGM, has retracted her acceptance of Directorship and will no longer be standing.</p>	
2.	<b>Community Issues/Matters for the Board's consideration</b>	There were no members present.	
3.	<b>Apologies</b>	Cllr. Dave D'Alton (DD)	
4.	<b>Minutes of Previous Meeting &amp; Matters Arising.</b>	<p>The board approved the board meeting minutes of 17 November 2015. Proposed by LS and seconded by MW.</p> <p>The board also accepted the draft AGM minutes that will be tabled at the 2016 AGM for approval. Proposed by SF and seconded by LS.</p>	

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5.	<b>Financial Report.</b>	The board approved the financial report for October and November 2015. Proposed by LS and seconded by SF.		
6.	<b>2015/16 Surplus.</b>	The board confirmed that they will review allocation of surplus funds once an updated report is received from the City. CP to request information from ISL.	CP & MW	Next Board Meeting
7.	<b>Mid-year Reporting.</b>	CP confirmed that MID's report is due to the City. MID also need to submit audited financial statements and annual report to the sub-council.	CP	End Jan
8	<b>Festive Season Planning.</b>	<p><u>Public Safety &amp; Security:</u></p> <p>HC confirmed that Law Enforcement hours have been extended during the festive season and additional manpower will be assisting on the beachfront during the festive season.</p> <p><u>Cleaning:</u></p> <p>MW confirmed that Solid Waste have extended their hours during the festive season from 5:30 am – 8pm. MID will also provide additional cleaning on public holidays and peak days through the weekend cleaning programme.</p> <p>All operations will continue during the holiday season.</p>		
9.	<b>Portfolio Allocations.</b>	<p>The following portfolio allocations were accepted and approved.</p> <ul style="list-style-type: none"> <li>• Chair &amp; Beachfront – SF</li> <li>• Vice Chair &amp; Stakeholder Engagement – LS</li> <li>• Bad Buildings &amp; Muizenberg Park - GH</li> <li>• Cleansing &amp; Environmental Upliftment – KS</li> <li>• Governance, Finance &amp; Social</li> </ul>		

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		<p>Development – MW</p> <ul style="list-style-type: none"> <li>• Infrastructure &amp; Maintenance - PW</li> <li>• Public Safety – HC</li> </ul> <p>Proposed by SF and seconded by LS.</p>		
10.	<b>Strategic Planning/Portfolio Review</b>	<p>LS, MW, GH and CP submitted portfolio reports for review before the board meeting.</p> <p>The following portfolios gave additional feedback.</p> <p><u>Chair &amp; Beachfront (SF):</u></p> <p>SF thanked everyone for their support in ensuring that the AGM was a success.</p> <p>SF still liaising with the City regarding the issues experienced on the beachfront with car guarding and long term solutions presented.</p> <p><u>Infrastructure &amp; Maintenance (PW):</u></p> <p>PW reported that the traffic circle upgrade has been completed, the only thing that still needs to be dealt with is a water point for the gardens. PW currently using a hosepipe to water the gardens.</p> <p><u>Muizenberg Park &amp; Bad Buildings (GH):</u></p> <p>GH confirmed that 6 Rangers have been actively patrolling the park.</p> <p>PW also addressed the board and ask if a way forward can be agreed upon to deal with the issues in the park. KS and PW noted that the issues in the park has been coming on for many years and the informal residency in</p>	SF & GH	Next Board Meeting

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		<p>the upper reaches of the park is increasing.</p> <p>It was also noted that residents around the park do not feel safe due to the criminal element that operates from the park.</p> <p>The board agreed to engage with the City, Cllr. D’Alton and pursue the possibility of partially fencing the park area to improve access control monitoring, safety and security. GH will measure the area and SF will follow up on costing.</p> <p>HC also informed the board that the Park is on the agenda for the Operations Forum meeting in January.</p> <p><u>Social Development (MW):</u></p> <p>Meeting with the City’s Fieldworkers on the 17<sup>th</sup> December to discuss their plan for the festive season.</p> <p><u>Manager (CP):</u></p> <p>CP confirmed that she is taking leave from 21 December and will be back in office on 14 January.</p>		
11.	<b>General.</b>	<p><u>Liquor Licenses:</u></p> <p>The board discussed the letter received from Ta-Da Creperie and agreed to review the response to the liquor license objections and provide feedback to CP.</p> <p>SF will look into a standard adjudication process of MID to use when asked to comment on liquor license applications within the MID area.</p>	<p>ALL</p> <p>SF</p>	<p>ASAP</p> <p>Next Meeting</p>

**Meeting Closed at: 18:40**