

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 15 September 2015
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Steven Frankal	Director (Chair)	SF
Aloy Gowne	Director	AG
George Hill	Director	GH
Lesley Schroeder	Director	LS
Marion Wagner	Director	MW
Chevone Petersen	Manager	CP

No	Agenda Item	Action (Who?)	When
1.	Welcome	<p>SF opened the meeting and welcomed the following community members in attendance.</p> <ul style="list-style-type: none"> • Justin Maxwell (Muizenberg Festival Representative) • Truida Prekel (Safer Together Representative) • Hugo Coetzee (Cinnabar Trustees Representative) • Beverley Smith • Marais Bergh • Jennifer Minogue • Toby Megaw • Greg Paton • Hermie Strauss • Peter 	
2.	Community Issues/Matters for the Board's consideration	<p>Muizenberg Festival</p> <p>Justin Maxwell did a short presentation on the needs and challenges the Muizenberg festival is faced with this year. Unfortunately the R88 000 grant approved by the City has not come to fruition. The Festival takes place from 6 – 11 October and the team would like to know if MID is in a position to assist with marketing/printing costs.</p> <p>LS confirmed that MID is liaising with</p>	

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		<p>Juliet responsible for media and communications regarding contacts. MID can also advertise the event on the website and Facebook Page.</p> <p>SF suggested that Justin send MID a letter substantiating the Festival's needs and requests. MID can then assist with further motivation to the Cllr. regarding the funding concerns.</p> <p>AG, confirmed that MID can assist with public safety and security, and he will liaise with the Festival Team directly.</p> <p>The board agreed that the Muizenberg Festival is a great initiative and effective planning is of paramount to ensure its success.</p> <p>The board thanked Justin for his presentation and he excused himself from the meeting at 16:20.</p> <p>Public Safety & Security</p> <p><u>Tender Process & Budget:</u></p> <p>Hugo Coetzee wanted to know why so few security contractors were interested in MID's public safety and security tender. He is concerned about crime in the area and the limited support provided by MID. Truida Prekel also added that Cinnabar contributes a huge % to the MID levy and they fund their own private security at the complex.</p> <p>SF confirmed that the MID operates on a very small budget, +/- R1.4 million and the SRA policy dictates that the MID must allocate funds to all its core business areas (social development, cleansing, public safety and security, environmental upliftment</p>		
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		<p>as well as management). Currently MID spends 49% of its budget on security, which excludes all other operational expenses directly linked to public safety and security in the area.</p> <p>Furthermore, SF confirmed that the MID budget has been a challenge since its inception, and will continue to be a challenge. MID has reviewed the possibility of expanding its boundary, but even then, finances will remain a problem as more resources will be needed to service the increased area and with this comes added expectations from the public.</p> <p>SF also acknowledged that Cinnabar contributes a big amount to the MID income, as do beachfront business and they are currently subsidizing safety and security, through contracting with private security to patrol the business area.</p> <p>Furthermore SF expressed great confidence in MID following due diligence in the tender process.</p> <p>Hugo thanked SF for his feedback and enabling him to better understand the constraints that MID is operating under. He is a member of the Muizenberg Community Safety Initiative (MCSI) and wanted to know what the community can do to improve safety and security in the area.</p> <p>Beverley Smith wanted to know what the decisive factor was in awarding the tender. LS explained that MID set out to find a service provider who would bring an innovative approach to public safety and security.</p>		
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		<p><u>Crime Concerns:</u></p> <p>Greg Paton stressed that the community is desperate to resolve the issues of crime in the area and some residents were prepared to contribute financially to initiatives that may assist with this.</p> <p>Marais Bergh wanted to know why MID patrollers don't go onto the railway line to pursue suspicious persons. SF confirmed that it is private property, and these concerns have been addressed with PRASA and Metrorail as well as SAPS at great length. The role of Securitas, as MID service provider, is to increase visibility and to work alongside and support all law enforcement stakeholders on issues relating to crime prevention.</p> <p>SF indicated that the general consensus is that the current service provider is not doing their job. Yet, the concerns raised in relation to crime in the area, are not related to the changes in the MID contractor, these challenges were present before the tender was awarded. The very same complaints the MID is dealing with currently, were present during the tenure of the previous contractor as well. Then there were also concerns about service delivery and crime.</p> <p>Members present questioned why MID did not have armed response. AG confirmed that armed response is not within the SRA mandate.</p> <p>SF asked the members present to report incidents of service concerns to the MID office so that it can be addressed with the service provider.</p>		
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		<p>Members present were also encouraged to report crimes to SAPS and to hold the relevant authorities to account.</p> <p><u>Operations Forum</u></p> <p>AG, referred to the Operations Forum that will include SAPS, Law Enforcement and other safety and security role players. AG also proposed to invite some of the members in attendance to participate in the Operations Forum.</p> <p>Toby Megaw supported the idea of an Operations Forum, and admitted that it was unfortunate that some residents, including him, only became aware of the challenges in the community and the MID tender process after it was already implemented.</p> <p><u>An Alternative Service Provider:</u></p> <p>Toby Megaw wanted to know if MID would consider cancelling the current contract and engage with Mountain Men who confirmed that they would be interested if they got a bigger constituents of private clients in the MID area.</p> <p>SF confirmed that Mountain Men were invited to tender, and they weren't interested. Furthermore, MID wants to steer away from the blurring of the lines between private and public safety and security when it comes to exercising the MID mandate.</p> <p>The MID board expressed their confidence in the current service provider. The Operations Director, Stuart Wragg is an extremely competent, available and accountable</p>		
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		<p>person. Thus far, the company has dealt with all criticism in an effective and engaging manner.</p> <p>SF mentioned that ideally one needs a paid person, who is committed to safety and security to take on the role of coordinating and leading community safety and security initiatives.</p> <p>Truida Prekel also offered to play a role in facilitating the Operations Forum.</p> <p>The Members left the meeting at 17:00.</p>		
3.	Apologies	Cllr. D'Alton		
4.	Minutes of Previous Meeting & Matters Arising.	The board approved the minutes of 18 August 2015. Proposed by LS and seconded by MW.		
5.	Financial Report.	<p>The board approved the financial report for August 2015. Proposed by SF and seconded by AG.</p> <p>The board ratified the 2014/2015 Audit. Proposed by SF and seconded by AG.</p> <p>The board approved the 2016/2017 Budget and Implementation Plan. Proposed by SF and seconded by MW.</p> <p>The board approved adding LS as a signatory. LS accepted. Proposed by LS and seconded by AG. The board also agreed to file any Director changes after the AGM.</p>	CP	Dec 2015
6.	AGM Timeline & Preparation.	CP confirmed that the AGM preparation is on track with ISL's timeline and thus far all deadlines have been met.		

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		20% of MID membership will need to be present to constitute a quorum. CP to send the proxy and membership forms to LS to distribute to the board.	LS	End Sept 2015
7.	Boundary Extension & Amendments to the Business Plan.	<p>SF updated the board with regard to financial analysis and quotations received for the boundary extension.</p> <p>The financial projections have been done for the boundary extension to Boyes Drive, Carrisbrook Steps and Henley Roads. This extension, based on the City of Cape Town's ISL projections, will increase the MID monthly levy by +/- R50k. Unfortunately, due to the infrastructure challenges presented by servicing mountain side areas, it is not financially viable for the MID to consider this extension without compromising service delivery to the current MID levy base.</p> <p>However, extending the MID boundary to include Wherry Road, Clevedon Road, Cromer Road and Henley Road is financially viable, since this extension complements the current MID cleansing, public safety and security strategy. Even though this extension will only increase the levy income by +/- R7500/month, it is enough to ensure equal service delivery as per the existing MID.</p> <p>MW also confirmed that a number of residents in this area have expressed an interest to become part of the MID for a number of years.</p> <p>The board approved the proposed MID boundary extension to include Wherry, Clevedon, Cromer and</p>		

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		<p>Henley Road; and the amendments to the 2015-2020 business plan accordingly. Proposed by SF and seconded by MW.</p> <p>The boundary extension is subject to the City of Cape Town's policy guidelines, and will be an item on the AGM agenda for approval by the MID members.</p>		
8.	Strategic Planning/Portfolio Review	<p>LS, MW and CP submitted portfolio reports for review before the board meeting. Unfortunately GH and PW's reports arrived after the board packs were sent out.</p> <p>The following portfolios gave additional feedback.</p> <p><u>Chair/Beachfront (SF):</u></p> <ul style="list-style-type: none"> • The development on beachfront is due for completion in December before the Festive Season. • The Sidmouth upgrade is almost complete. SF will liaise with Paul Booth regarding bollards to prevent vehicles from parking in this pedestrian area. • The MID (SF & CP) and FBTBA is waiting on confirmation for a meeting with Sports & Recreation. On the agenda is the state of recreational facilities and buildings on the beachfront. • SF & CP meeting with Sub-council and Coastal Management to discuss the public safety and security challenges on the beachfront as a result of car guarding. 	<p>SF</p> <p>SF & CP</p> <p>SF & CP</p>	<p>End Sept 2015</p> <p>Date To Be Confirmed</p> <p>17 Sept 2015</p>

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		<p>security tender process. SF will send a response on behalf of MID, and may also refer GRIT Security to take the matter up with the City's ISL department if they are still dissatisfied.</p> <ul style="list-style-type: none"> • AG will set up the operational forum and follow through on ways to support the Muizenberg Festival in terms of public safety and security. • SF & AG will arrange a meeting with Stuart Wragg to discuss some concerns raised during the members' participation of this board meeting. <p><u>Social Development (MW)</u></p> <ul style="list-style-type: none"> • Concerns about the number of street children frequenting Brays in Atlantic Road. • Two members participating in the cleaning project agreed to attend an AA meeting. • The cleaning project did not operate on 12 September due to the homeless not wanting to work for a laundry voucher. <p><u>Stakeholder Engagement (LS)</u></p> <ul style="list-style-type: none"> • There's been no interest in the Governance & Finance portfolio Eol. 	<p style="text-align: center;">AG</p> <p style="text-align: center;">SF & AG</p>	<p style="text-align: center;">ASAP</p> <p style="text-align: center;">ASAP</p>
11.	General.	No items under general.		

Meeting Closed at: 18:40