Minutes of the Board Meeting held on Tuesday 19 May 2016 at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Hugo Coetzee	Director	HC
George Hill	Director	GH
Lesley Schroeder	Director	LS
Kerime Sinclair	Director	KS
Peter Wright	Director	PW
Dave D'Alton	Cllr	DD
Aimee Kuhl	Incoming Cllr	AK
Chevone Petersen	Manager	СР

Members Present:

Dave & Marjana Dumville

No	Agenda Item		Action (Who?)	When
1.	Welcome	In the absence of SF, LS chaired the meeting and welcomed everyone.		
2.	Community Issues/Matters for the Board's consideration	 Members Marjana & Dave Dumville addressed the following concerns to the board. Concerned that the refuse truck that collects the waste in the wheelie bins is too big for the narrow streets in the Village. Unroadworthy and unlicensed vehicles in the Village that are parked in the streets, impacting negatively on the overall aesthetics of the area. Concern about oily substance being flushed off into stormwater drains in Sidmouth Road near the delivery area for the Restaurants. 		

		DD committed to address all three issues with the relevant City Departments. A suggestion was also made to request for a smaller waste truck to service the MID area, i.e. similar to the one servicing the St. James area. Marjana and Dave also thanked the MID for all their efforts as they have noted the many improvements in the area. They also mentioned that they are available to assist the MID needed when they return from their travels in August.	DD	ASAP
3.	Apologies	Steven Frankal & Marion Wagner.		
4.	Welcome Aimee Kuhl	DD introduced Aimee Kuhl (AK)as his successor in his position as Councilor on the MID Board. She officially steps into this role on 6 August. AK gave a brief introduction of her experience. She previously worked as Chief of Staff for Provincial Parliament and is qualified in Community Development		
5.	Minutes of Previous Meeting & Matters Arising	The board approved the board meeting minutes of 19 April 2016. Proposed by KS and seconded by GH.		
6.	Financial Report & Surplus Funds	The board approved the financial report for April 2016. Proposed by KS and seconded by GH. The board also accepted the quotation received from NCC for the new financial year as per previous minutes regarding the SLA. Propose by LS and seconded by KS.		

7.	Boundary Extension	CP confirmed that Public Meeting for property owners in Clevedon, Cromer, Henley and Wherry Roads will take place on 7 June at Planet Kids at 18:30. The notice for the Cape Times, Die Burger and People's Post has been placed as per the SRA Policy & By-Law. Relevant notice letters have been prepared and will be posted to property owners in Clevedon, Cromer, Henley and Wherry Roads early next week.	CP	25 May 2016
		LS will arrange for a media article in the local paper and manage the coordination of direct property owner engagement with the board volunteers.	LS	May 2016
8.	Public Safety Tender Process	HC confirmed the first tender committee meeting will be held on 18 May. The following individuals have been nominated from the community group, as per the MID response. • Truida Prekelt (Safer Together) • Henrik Daugbjerg (MCSI) • Toby Megaw (MLRA) • Peter Corbett (Residential Properties) • Mike Romyn (Commercial Properties • HC, LS, PW & CP (MID) The board approved the tender committee, with HC leading the process. Proposed by GH and seconded by HC. The board further reiterated that it is important the committee members understand that this process is confidential and a NDA will be signed.	HC	ASAP

		It was also noted that the community representatives need to understand that they are part of a MID team.		
11.	Strategic Planning/Portfolio Review	HC, GH, PW and CP submitted portfolio reports for review before the board meeting. The following portfolios gave		
		additional feedback. Cleaning & Environmental Upliftment (KS):		
		 Engaged with False Bay College and have arranged for a speaker to address the students on Smoking, Litter and Tourism in terms of the environment. Presentation will take place on 31 May, World Tobacco Day. Mariaana Herne also confirmed that she has requested more wheelie bins from the City for the College. She is also engaging with Law Enforcement regarding ad-hoc inspections of the area. KS, GH & CP to arrange a meeting regarding the research on bees. Also actively pursuing suitable commercial investment in the Park. 	KS, GH & CP	End May 2016. End May 2016.
		Park & Buildings (GH):		
		 City looking at spillage funds to partially fence the park. FoMP's freedom garden initiative outside SAPS was well supported and the City's Parks Dept employees are tending to the garden on a regular basis. 		

•	Will do a walk-about the MID area in May regarding Buildings.	GH & LS	May 2016
Infras	tructure & Maintenance (PW)		
•	Will arrange for his team to paint the Church Road subway again. Surfers' Circle Garden needs some maintenance, will make relevant arrangement for this, MID to then also include this garden in maintenance plan as of new financial year.	PW	On- going.
Stake	holder Engagement (LS)		
•	Finalised the business cards and information card for patrollers. Confirmed that she attended the Muizenberg Festival meeting with HC earlier this year and have not yet received any further communications. Did however, confirm that MID can assist with safety and marketing.		
Mana	ger (CP):		
•	Referred to report and highlighted the Universal Access project that is being driven within various City departments in collaboration with local NPO Believe in Schatzi. Same is being addressed with Metrorail.		
	CP asked that any MID Directors who engage at decision maker level highlight the perfect opportunity		

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		Muizenberg presents as a pilot City project for universal access on the beachfront. This project has gained significant media attention and the focus has been on the inaccessibility of Muizenberg beachfront area for persons with physical disabilities. The MID need to be part of driving this change, especially considering that the City and SA is trying to promote itself as a UA destination.	
12.	General.	MID Office: HC raised the concern regarding the MID office. Safety and security concerns due to people expecting a public service from the office directly. Expensive – funds can be utilized elsewhere e.g. social development Manager's role allows for flexibility in terms of the location where work is done i.e. work from home/Muizenberg The board agreed to give notice to the landlord and look at alternative office/storage space in Muizenberg where company documents can be stored and ad-hoc meetings can be held, preferably an office within an existing office/business environment. Proposed by LS and seconded by HC.	

Meeting Closed at: 17:40