

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 19 August 2014
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Steven Frankal	Director	SF
George Hill	Director	GH
Elizabeth Milne	Director	EM
Mike Romyn	Director	MR
Marion Wagner	Director	MW
Peter Wright	Director	PW
Lesley Schroeder-McLean	Director	LSM
Chevone Petersen	Admin Manager	CP
Dave D'Alton	Ward Councilor	DD

No	Agenda Item		Action (Who?)	When
1.	Welcome	SF opened the meeting at 16:00 and chaired in the absence of TS.		
2.	Community Issues/Matters for the Board's consideration	There were no community issues or matters for the board's consideration and no community members present.		
3.	Apologies	TS.		
4.	Minutes of Previous Meeting & Matters Arising	The minutes of 15 July 2014 was approved by the board. Proposed by GH and seconded by EM.		
5.	Financial Report & Audit	The board approved the financial report for July 2014. Proposed by SF and seconded by EM. The board approved the audit for financial year ending June 2013. Proposed by SF and seconded by EM.		

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		<p>The board commended Sue Rumsey and Mike Schreiber for their sterling word, ensuring that the audit was completed well in advance to allow for TS to sign before travelling to the UK.</p> <p>The board also agreed to practically pursue the MID extension since there is community interest and the need to increase the company's income. Proposed by SF and seconded by LSM.</p> <p>CP to send an email to ISL regarding the exact process to pursue the extension.</p>	CP	Aug 2014
6.	AGM Timeline	The board approved the AGM timeline and confirmed that CP may submit to ISL for review and comment.	CP	22 Aug 2014
7.	5 Year Business Plan, Budget and Deadlines	CP confirmed that the only outstanding item on the business plan is the electronic inclusion of the map. Also confirmed that deadline for submission to ISL is 30 September.	CP	End Sept 2014
8.	2015/16 Implementation Plan	CP will revert back to the board once the template is received from ISL.		
9.	Portfolio Update/Recruitment	<p>EM confirmed that Frank Bronkhorst has declined the security portfolio vacancy due to his limited availability. EM will also approach Liz Meyer.</p> <p>The board expressed the need to fill the security portfolio with an individual who can drive and develop relationships across all safety and security stakeholders in the area.</p>	EM All	Next Board Meeting ASAP

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		<ul style="list-style-type: none"> MW, MR and SF will talk to FBTBA with regards to this. <p><u>Stakeholder Engagement (LSM):</u></p> <ul style="list-style-type: none"> LSM reviewing the MID website, focus on content and information. MID to work on building business confidence in Muizenberg. <p><u>Manager (CP):</u></p> <ul style="list-style-type: none"> Boundary inclusion is on the Council Agenda for 25 September. Funding allocation to upgrade MID office equipment and furniture – CP looking at various options to meet with office needs. Also renewing Vodacom contract. 	MW, MR & SF	Sept 2014
11.	General	The board confirmed support for Open Streets which will coincide with the Muizenberg Festival on 12 October. CP to present letter of support as requested by Open Streets.	CP	ASAP

Meeting Closed at: 18:15.