

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 21 July 2015
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Steven Frankal	Director (Chair)	SF
Aloy Gowne	Director	AG
George Hill	Director	GH
Lesley Schroeder	Director	LS
Marion Wagner	Director	MW
Chevone Petersen	Manager	CP
Tony Smith	Ex-Director	TS

No	Agenda Item	Action (Who?)	When
1.	Welcome	SF opened the meeting.	
2.	Community Issues/Matters for the Board's consideration	There were no community matters for the board's consideration.	
3.	Apologies	Cllr. Dave D'Alton (DD)	
4.	TS Term in Review	<p>TS thanked the board for the opportunity to provide feedback on his term in review.</p> <p>TS fulfilled the following objectives:</p> <ul style="list-style-type: none"> • Restructure the vision and value system, develop team cohesion and to reestablish credibility with the membership; leaving a solid foundation for the current board to build on. • Reestablish good relations with all stakeholders; inparticular the City's ISL department. • The team has changed and has focus on key business areas. The Manager has ably supported the board and has 	

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		<p>proved to be very competent.</p> <ul style="list-style-type: none"> • New service providers were appointed and this has added to the level of professionalism in terms of service delivery. • TS thanked Elizabeth Milne for her significant contribution on sorting out the company's governance and financial matters. • Communications have improved tremendously; made reference to the MID website. • Results have been effective in all core business areas. <p>TS gave input on what's worked:</p> <ul style="list-style-type: none"> • The focus and the team. • The team's ability to retain a sense of humor and opportunity in challenges. • Implemented a strong value system. • Setting an example in leadership, especially the response to criticism. • Funding was spent well. • Recognizing the importance of collaborating with all organizations, including the City. <p>TS thanked everyone for their commitment and positive contributions to the team dynamic and overall focus on core business areas. He also</p>		
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		<p>expressed his appreciation for the manner with which the security tender process was handled as well as the professional and objective responses to criticism from the community.</p> <p>TS recognized that everyone on the MID has a great passion for Muizenberg and he was very confident in handing over the Chair position to SF. He wished the MID all the best for the future and suggested that the vision be included in the monthly board packs as a reminder.</p> <p>SF thanked TS for the profound impact he's had on the MID board. His leadership facilitated the transformation of a board that today, represents the change that has and is staking place in Muizenberg.</p> <p>LS also committed to draft portfolio policies in line with the job description document that TS prepared. It was also agreed that the Chair will have the passwords for all company related logins.</p> <p>LS will also prepare an advert for the website to assist with recruiting a Director for the Governance and Finance Portfolio.</p>	<p>LS</p> <p>LS</p>	<p>Aug Board Meeting</p> <p>Aug 2015</p>
5.	Minutes of Previous Meeting & Matters Arising.	The board approved the minutes of 23 June 2015. Proposed by LS and seconded by GH.		
6.	Financial Report.	The board approved the financial report for June 2015 as well as the donation request for R20 000 that was submitted to Harbour House Group for the traffic circle upgrade. Proposed by GH and seconded by AG.	SF	End Aug.

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7.	Traffic Circle Upgrade	<p>PW and DD met with Leon Swartz from the Parks Department. Parks has committed to providing the plants and mulching for the landscaping.</p> <p>Peter Feasey from Roads Department also confirmed that with PW that he will drop off 3 more loads of sand.</p> <p>PW committed to ensuring that the stonework is done by end September 2015. The stonemason will also prepare the stringers on site.</p>	<p>PW & Parks Dept.</p> <p>PW & Roads Dept.</p> <p>PW & Stonemason</p>	<p>On-going.</p> <p>Aug 2015</p> <p>End Sept 2015</p>
8.	General: Public Meeting Procedure	<p>SF will open the meeting. AG chair the meeting and do a short presentation. Stuart Wragg will present feedback on the first 3 weeks on site and AG will manage the Q & A.</p>		

Meeting Closed at: 17:15.