

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on Tuesday 16 August 2016**  
**at 16:00 at the All Saints Church Hall, Muizenberg**

**Present:**

| <b>Name</b>      | <b>Position</b> | <b>Abbrev</b> |
|------------------|-----------------|---------------|
| Hugo Coetzee     | Director        | HC            |
| Steven Frankal   | Chair           | SF            |
| George Hill      | Director        | GH            |
| Lesley Schroeder | Director        | LS            |
| Kerime Sinclair  | Director        | KS            |
| Marion Wagner    | Director        | MW            |
| Peter Wright     | Director        | PW            |
| Chevone Petersen | Manager         | CP            |

| <b>No</b> | <b>Agenda Item</b>  |  | <b>Action (Who?)</b> | <b>When</b> |
|-----------|---|--|----------------------|-------------|
| 1.        | <b>Welcome</b>  | SF welcomed everyone.  |                      |             |
| 2.        | <b>Community Issues/Matters for the Board's consideration</b> | <p>Fergus Turner gave a brief introduction about the objective of the Muizenberg Partnership.</p> <ul style="list-style-type: none"> <li>• Particular focus on the utilization of public space, e.g. civic centre</li> <li>• Muizenberg Partnership is an initiative focusing on facilitating collaboration. A table of multiple role players discussing ideas to uplift Muizenberg.</li> </ul> <p>Fergus invited the MID to participate at the Muizenberg Partnership meeting on 27 August at 37 Palmer Road from 2 pm – 5 pm. At this workshop LS will facilitate one of the discussions and HC will facilitate one of the discussions as part of MCSI.</p> <p>SF suggested that the Muizenberg Partnership also consider formalising as a registered organisation with clear objectives so that interested organisations can have a clear understanding of the value add that</p> | LS & HC              | 27 Aug      |

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|    |  | <p>they can bring to the partnership as well as hold to account the partnership on deliverables.</p> <p>The MID will support and offer guidance where needed.</p>  |  |  |
| 3. | <b>Apologies</b>   | None.  |  |  |
| 4. | <b>Minutes of Previous Meeting &amp; Matters Arising</b> | <p>The board approved the board meeting minutes of 19 July 2016. <b>Proposed by LS and seconded by SF.</b></p>   |  |  |
| 5. | <b>Financial Report &amp; Surplus Funds</b>              | <p>MW presented the financial report for July 2016 which was approved by the board. <b>Proposed by GH and seconded by LS.</b></p> <p>MW &amp; CP still waiting for ISL to send through amended budget as per allocations approved in the July board meeting.</p>   |  |  |
| 6. | <b>Social Development Proposal</b>                       | <p>MW confirmed that the fieldworkers have started and would be present at the Ops Meeting.</p> <p>Also engaging with the Dept. of Social Development regarding initiating a local network of care for the Lakeside to Kalk Bay area.</p> <p>The part-time social worker will start in Muizenberg on 1 October.</p> <p>MW also informed the board that MID Member and community volunteer, Kevin Rack, has approached her to assist in the Social Development Portfolio as a MID Director. This will allow MW to allocate more time to the governance and finance portfolio.</p> |  |  |

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|    |                                     | The board agreed and co-opted Kevin Rack. Proposed by HC and seconded by MW.  |  |  |
| 7. | <b>Public Safety Tender Process</b> | <p>HC provided feedback on the Public Safety Tender process that was followed, and informed the board of the scoring criteria and how each service provider was scored according to specific requirements as set out in the proposal.</p> <p>After collating the sub-committee scoring, Grit Security came out tops. Also their proposal included patrollers and a dedicated vehicle. Costing is within the MID budget and also allows MID to allocate additional funds to social development and other public safety initiatives throughout the year to complement the work of the public safety patrollers. Grit Security also mentioned that they are prepared to collaborate with MCSI, the local neighborhood watch and Mountain Men regarding the monitoring of their CCTV cameras in the area.</p> <p>The board debated the various proposals received, current collaborative efforts and costing.</p> <p><b>The board unanimously agreed to appoint Grit Security as the Public Safety Service Provider. Proposed by KS and seconded by GH.</b></p> <p>SF thanked the sub-committee and board members for the process that was followed and furthermore stressed how important it is to ensure confidentiality when participating in a process of such nature. He also encouraged everyone to discuss concerns within</p> |  |  |

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|    |                                   | the MID board in order to find solutions and address challenges accordingly.  |    |      |
| 8. | <b>Boundary Extension</b>         | <p>LS gave feedback on the boundary extension and confirmed that MID still needs +/- 28 properties to consent before a motivation for extension application can be sent to the City. Suggested to the board that R3 000 be set aside to allocate towards getting someone to follow up with telephonic calls and emails to try and obtain more consent forms. The board approved this, proposed by LS and seconded by MW.</p> <p>MW and PW also volunteered to go door-to-door if required.</p>  | LS | ASAP |
| 9. | <b>Strategic Planning Review.</b> | <p><b>Cleaning &amp; Environmental Upliftment - KS:</b></p> <p>Recycling</p> <ul style="list-style-type: none"> <li>• Met with Siyanda from SM Mart, City partner for recycling. This was a long process whereby the City has finally referred the contractor to contact all SRA's regarding a recycling initiative which will also see a rebate to the SRA as part of fundraising.</li> <li>• Need to confirm best day to collect recycling from properties, similar to the way it is done in Fish Hoek and Marine Estate. The contractor will provide the bags.</li> <li>• Trial period for 2 months and then, if successful, implement permanently before the Festive Season.</li> </ul> | KS | Sept |

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|  |  | <p>False Bay College</p> <ul style="list-style-type: none"> <li>Introduced Mariaana Hearne to Metrorail. Planned railway clean-up with the students for 4 September from 8:30 – 10:30. CP will also do a brief introduction to the student in assembly about what an improvement district is.</li> </ul> <p>Muizenberg Park</p> <ul style="list-style-type: none"> <li>Continuing liaison with various Officials and Investors regarding the Park.</li> </ul> <p><b>Recreation &amp; Maintenance – PW</b></p> <ul style="list-style-type: none"> <li>Ongoing maintenance at the circle. SF also suggested that the circle be considered for the Sea Change Exhibition which usually remains for 6 months and then moves on to another area.</li> </ul> <p><b>Park &amp; Problem Buildings – GH:</b></p> <ul style="list-style-type: none"> <li>There is one structure in the upper reaches of the park and prostitution and drug dealing taking place in the lower reaches of the park.</li> <li>Battlefield site and La-Diamante building is still a challenge, attracting criminal activity.</li> </ul> <p><b>Beachfront – SF:</b></p> <ul style="list-style-type: none"> <li>Still waiting for feedback from ISL regarding the way forward to ensure legal compliance before any further consideration is given to the solution for parking on the beachfront.</li> </ul> | <p>SF</p> <p>SF</p> | <p>Next Board Meeting</p> <p>Next Board Meeting</p> |
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|            |                 | <ul style="list-style-type: none"> <li>Waiting on feedback from Wahdia Bedford to confirm a convenient time to do a walk-about on the beachfront regarding maintenance issues. SF would like for PW and CP to be part of this.</li> </ul> |     |  |
| <b>10.</b> | <b>General.</b> | Board walk-about in the MID on 25 August.   | ALL |  |

**Meeting Closed at: 18:40**