

MUIZENBERG IMPROVEMENT DISTRICT NPC
Draft Minutes of the Board Meeting held on 8 December 2017
at 17:00 at Tiger's Milk, Muizenberg

Present:

Name	Position	Abbrev
Marion Wagner	Chair	MW
Megan Cross	Director	MC
Heide Goodman	Director	HG
Karen Hultzer	Director	KH
Johan Lotter	Director	JL
Kevin Rack	Director	KR
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP

**Directors present were as per the vote tallied after the AGM on 23 November. Others nominated, Sally Shackleton and Bonita Lee were ranked 8th and 9th – the MID board only had seven places available which were filled by those in attendance at this meeting where their respective portfolios were assigned.*

No	Agenda Item		Action (Who?)	When
1.	Welcome	MW welcomed everyone present at the meeting.		
2.	Matters for the Board's Consideration (Members)	No matters for consideration from any members.		
3.	Apologies	None.		
4.	Minutes	The board meeting minutes of 26 October & 23 November were approved. Proposed by KR and seconded by KH.		
5.	Finance Report	HG and MW presented the finance report, approved by the board. Proposed by MC and seconded by KR.		
6.	GRIT Contract Addendum	KH updated the board on the regular service review discussions and meetings with GRIT. Unfortunately the contractor has not been able to effectively implement the environmental upliftment part of the contract. Resulting in public space		

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		<p>gardens and streets not being adequately maintained in terms of weeding.</p> <p>The contractor confirmed that this is an area that they struggle with, and a suggestion was made form MID that the contract be reviewed and the environmental upliftment requirements be removed from the contract and the cleaning team be reduced to two staff members.</p> <p>Various concerns about the cleaning team's productivity has also been addressed, hence the reduction of human resources on the contract.</p> <p>GRIT has agreed to this and an addendum to the contract will be drawn up upon the approval of the board.</p> <p>The environmental upliftment services will then be implemented by two casual labourers under the supervision of KH who is, and has been the MID landscaper since 2014. This team has already done a significant amount of work since November to ensure the MID gardens were serviced and maintained before visitors descend on the area for the festive season.</p> <p>The board approved the changes to the MID contract and alternative environmental upliftment implementation.</p> <p>Proposed by KR and seconded by MW.</p>		
7.	Festive Season Plan	Public Safety		

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		<p>CP confirmed that MID will again have two additional patrollers allocated to the beachfront area.</p> <p>These patrollers will report to the Law Enforcement office as per the previous years. This approach is however pending an introduction to the new Principal Inspector, Ivor Ramsay since Brian Ing is retiring. Same goes for the alcohol WhatsApp alerts.</p> <p>MID Patrol also has direct lines of communications with Metrorail/PRASA stakeholders should any joint action be required to limit opportunity of shelters inside and along the railway reserve.</p> <p>In support of various community and law enforcement initiatives the MID has also extended their patrol to do at least 2 patrols that extend as far as Bailey's Cottage to increase visibility and support.</p> <p>CP will schedule a meeting to introduce WT to GRIT.</p> <p>Cleaning:</p> <p>KH, MC, KR and CP will meet on 11 December to finalize the cleaning plan. Part of the plan includes maintenance and litter collection implementation through environmental upliftment every weekend from 16th December to 14th January.</p> <p>Early morning litter collection will be managed by BISO on various dates identified during the festive season.</p> <p>This in addition to the usual MID cleaning service, which will include 2</p>		
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		cleaners on duty during public holidays that fall on a weed day.		
8.	Portfolio Allocations	<p>The following portfolios were confirmed and approved by the board.</p> <ul style="list-style-type: none"> ➤ Chair: Marion Wagner ➤ Vice & Cleaning: Karen Hultzer ➤ Environmental Upliftment: Kevin Rack ➤ Finance: Heide Goodman ➤ Public Safety: Wayne Turner ➤ Public Spaces (infrastructure, maintenance & beachfront – also company secretary): Megan Cross ➤ Social Development: Johan Lotter <p>Proposed by MC and seconded by KH.</p>		
9.	Portfolio Reports & Comments	No comments.		
10.	General	<p>Board Meeting Dates Confirmed for the last Thursday of every month at 5pm at the False Bay Rendezvous.</p> <p>MCSI Event Query HG and JL queried if MID will have a stand or clean at the MCSI safety and security event on 16 December. CP confirmed that MID has replied to the MCSI Chair's email with a</p>		

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		<p>number of queries on event applications and exact involvement required from MID. A response was still outstanding.</p> <p>Marketing & PR WT agreed to assist with writing articles on a trial basis. The board also thanked Lisa Mitford for her outstanding support during the course of the year, writing articles and creating the email newsletter.</p>		
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Meeting Closed at: 18:15

Next board meeting 25 January at 17:00, False Bay Rendezvous.