

MUIZENBERG IMPROVEMENT DISTRICT NPC
Draft Minutes of the Board Meeting held on 25 January 2018
at 15:30, The Hive, Palmer Road, Muizenberg

Present:

Name	Position	Abbrev
Marion Wagner	Chair	MW
Megan Cross	Director	MC
Karen Hultzer	Director	KH
Johan Lotter	Director	JL
Kevin Rack	Director	KR
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP
Aimee Kuhl	Cllr – Council Appointed Observer	AK

No	Agenda Item	Action (Who?)	When
1.	Welcome	MW welcomed everyone present at the meeting.	
2.	Matters for the Board's Consideration (Members)	<p>Johann Coetzee, MID resident, addressed the board regarding safety concerns around the Muizenberg/St. James catwalk and street kids harassing people on the beachfront.</p> <p>The Board responded:</p> <ul style="list-style-type: none"> • Encouraged Johann to join the Muizenberg Community Safety Initiative (MCSI NHW) to be added to the WhatsApp groups for alerts and support. • Confirmed that the catwalk falls outside the MID area but the patrollers, on an ad-hoc basis do patrol up to Bailey's Cottage. The Kalk Bay St. James SRA also patrols the catwalk as part of their area. Ward 64 has also allocated two Law Enforcement Officers to the area. Various private security companies patrol the area on an ad-hoc basis. 	

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		<ul style="list-style-type: none"> The MID social worker is familiar with some of the children, day-strollers who return home at night. Street children is a transient challenge where concern is for both the child and for the public. Whilst children are protected under the Children’s Act, there is also a Child Justice Act which allows for criminal charges should a child transgress the law. This is a complex challenge that requires DSD and SAPS intervention and community support in the form of giving responsibly – reference was made to the following articles which was sent to Johann. <p style="text-align: center;"><u>“Urgent Intervention Ensures Safety Placement for Street Children”</u></p> <p style="text-align: center;"><u>“Responsible Outreach Street Children”</u></p> <p>Johann expressed his appreciation to the MID for the work that the organization is doing.</p>		
3.	Apologies	MW confirmed that HG is in the process of resigning from the board hence her absence from the meeting.		
4.	Minutes	The board meeting minutes of 8 December were approved. Proposed by MC and seconded by JL.		

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5.	Finance Report	<p>MW presented the November and December finance report, approved by the board. Proposed by KR and seconded by MC.</p> <p>The board also approved the following mid-year reallocations.</p> <ul style="list-style-type: none"> • R3000 from Admin & Management Fee to Salaries & Wages. • R3000 from Admin & Management Fee to COIDA • R1000 from Admin & Management Fee to Bonus Provision. <p>Proposed by MW and seconded by MC.</p> <p>CP confirmed that the donation report was received from MCSI for funds donated in December 2016 to assist with CCTV camera maintenance. The report also confirmed that donation surplus were used towards the purchasing of radios. The board accepted the report and utilization of the funds donated.</p> <p>Proposed by KR and seconded by JL.</p> <p>In recognition of Diaz Village NHW support in Muizenberg over the festive season, the board approved to fund the following items on the NHW's wish list:</p> <ul style="list-style-type: none"> • Magnetic vehicle decals • Pepper Spray • First Aid Kits • Cable Ties 		
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		Proposed by WT and MW.		
6.	GRIT Contract Addendum	CP will finalize the contract addendum as per the December meeting minutes. KH and CP will then meet with GRIT to sign-off.	CP & KH	Feb 2018
7.	Communications	<p>MW raised the need for someone to take on the marketing i.e. articles and newsletters for MID. WT committed to assist – CP to resend article information and meet if needed to discuss a marketing strategy. Will also add WT Facebook Page admin.</p> <p>MW reminded all present that no MID Director or employee may respond to queries or engage in discussions around the MID services in social media groups. Official communication channels to be used for queries raised on social media platforms i.e. email, telephonic, meeting or 30 minute member participation slot at board meetings.</p> <p>MW to engage with organisations or individuals who tag MID Directors in social media group discussions for comment.</p>	<p>WT</p> <p>All</p> <p>MW</p>	<p>On-going</p> <p>On-Going</p> <p>ASAP</p>
8.	Mid-year Report	The board approved the mid-year report. Proposed by WT and seconded by KH.		
9.	Festive Season Feedback	<p>WT gave feedback on the festive season plan which received great coverage in the media.</p> <p>Currently involved in driving Auxilliary training with LE. The MID board also noted that the company can further support this initiative by covering transport costs to a certain</p>		

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		<p>extent depending on where the training will be hosted.</p> <p>The outcome of the sub-council festive season meeting has been the establishment of a sub-council safety forum.</p> <p>KR gave feedback on the responsible liquor sales advocacy that MLRA is leading. The MID Board commended the Chair, Catherine Dillon for her efforts and agreed to join the MLRA – R100 membership fee and R400 donation.</p> <p>Proposed by MW and seconded by KH.</p>		
10.	Portfolio Reports & Comments	Directors were reminded to submit their reports timeously and where a deadline is missed to send it out to the board and manager directly.	All	On-going
11.	General	<p>Portfolios</p> <p>MW informed the board that a local community member has shown interest in joining the team. The CV will be circulated.</p> <p>Muizenberg Station Wall Mural</p> <p>No response was received from Tim Goodman regarding the MID's offer to support his mural initiative. CP to confirm that the offer will become null and void as of 28 February 2018 should no confirmed details be received so that funding may be redirected to other environmental upliftment initiatives.</p> <p>Membership Application</p>	<p>MW</p> <p>CP</p>	<p>End Jan 18</p> <p>End Jan 18</p>

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		The board approved membership for 9 Rhodesia Road. Proposed by MW and seconded by KR.		
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Meeting Closed at: 17:30

Next board meeting 22 February at 15:30, venue to be confirmed.