

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 18 October 2016
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Steven Frankal	Chair	SF
Hugo Coetzee	Director	HC
George Hill	Director	GH
Chevone Petersen	Manager	CP
Kevin Rack	Director	KR
Lesley Schroeder	Director	LS
Kerime Sinclair	Director	KS
Peter Wright	Director	PW

Members Present:

- Peter Corbett
- Peter Dugmore

No	Agenda Item	Action (Who?)	When
1.	Welcome	SF welcomed everyone.	
2.	Community Issues/Matters for the Board's consideration	<p>a) SF welcomed Peter Corbett and Peter Dugmore who addressed the following to the MID board:</p> <p>Peter Corbett informed the board that, through his research, he believe that the most cost effective way to improve security/patrolling is to have CCTV surveillance and he is very concerned that the Muizenberg Community Safety Initiative (MCSI) is not utilizing the CCTV equipment that was donated to the organization. He further informed the board that he believes that security in the MID area is the responsibility of the MID board and not the MCSI and therefore the board should take back ownership of the CCTV system.</p> <p>➤ SF replied that the MID CCTV system was set-up</p>	

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		<p>through surplus funds many years ago and the board made a decision to donate the CCTV system to MCSI as part of a collaborative effort with the community to address public safety and security concerns.</p> <ul style="list-style-type: none"> ➤ SF further referred to his personal experience in that his company own and monitors over 1000 cameras which requires effective surveillance monitoring system and maintenance plans. All the cameras, 30, on the beachfront is owned by Faircape and linked to a control room. <p>Peter Dugmore asked what can be done about the CCTV system. GRIT can utilize CCTV for their patrolling and asked why the board could not utilize the R200k available in the public safety budget for CCTV monitoring.</p> <ul style="list-style-type: none"> ➤ LS informed Peter Dugmore that the budget has been readjusted and the board is looking at appointing someone to focus on public safety only. ➤ SF further commented that public safety needs focused attention that cannot be done by a volunteer Director who is not paid or the current employee who already has work overload. This was in response to Peter Corbett's question as to why the Director can't do this. ➤ PW commented that he is concerned that MCSI has still not connected the CCTV 		
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		<p>system, and he will bring on board an independent contractor to re-connect his cameras in the MID area. He also commented that cameras were monitored by GRIT previously and it was not effective.</p> <p>SF raised his concerns with regard to the membership and community always expecting the MID to fix problems, to which Peter Corbett expressed that this is what the MID board was elected to do after which both Peter Corbett and Peter Dugmore left the meeting.</p> <p>The board did however agree to engage with MCSI to see how MID can assist with getting the CCTV system up and running again to ensure effective collaboration between MCSI patroller and MID Public safety officers.</p> <p>b) SF referred to Gary Shearer’s email and apologies for not being able to attend the meeting today. Below is a response to his questions.</p> <p><i>“Is it possible to present and at least minute our request as an area for inclusion within MIDS in the future? And if so, what would the parameters or constraints be? We don’t mind if we don’t get the full services everyone else does but we’d like to know what they are, and (officially) why we are not included in the initiative.” – Gary Shearer</i></p> <ul style="list-style-type: none"> ➤ The MID looked at including the mountain side (Main Road to Boyes Drive) into the 		
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		<p>MID area, but the feasibility study and quotations received for public safety and cleaning services (only 2 out of the 5 core business items) proved it to not be viable.</p> <ul style="list-style-type: none"> ➤ A SRA cannot be selective in how it implements its mandate in terms of its service delivery and the existing SRA cannot subsidize a new area in the MID i.e. current service levels may not be negatively impacted on by an extension. ➤ Nothing however stops the property owners from starting their own SRA from Main Road to Boyes Drive to Carrisbrooke steps where the Kalk Bay St. James SRA ends. This may be the most feasible and residents may engage with the City's Inter – Services Liaison Department for more information on this. 		
3.	Apologies	Marion Wagner and Cllr. Aimee Kuhl		
4.	Minutes of Previous Meeting & Matters Arising	<p>LS asked that the following amendments, sent via email on 18/10/2016, be made to the minutes of the board meeting held on 20 September 2016.</p> <p><i>“SF and LS raised concerns that MID Directors are over-extended by their workload as volunteers.-LS mentioned that she easily spends 20 hours per month on MID-related matters.</i></p> <p><i>For example, LS said she allocates 24 hrs a month to her MID portfolio but for the past 5 months the workload has involved 30 – 40 hours a month. She said this is a lot of time</i></p>		

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		<p><i>for directors who have their own business commitments.</i></p> <p><i>LS mentioned that the Implementation Plan is overwhelming considering that everyone volunteers, and it looks like a lot of work for someone who does not get paid.</i></p> <p><i>LS said that portfolio roles need to be re-evaluated and agreed to by all directors.”</i></p> <p>The Board approved the minutes for September 2016, with the aforementioned changes. Proposed by GH and seconded by LS.</p>		
5.	Financial Report	In MW’s absence the finance report was not reviewed.		
6.	AGM Timeline	<p>CP confirmed that AGM advertisements appeared in Die Burger, Cape Times and The Echo. Notification also went out to more than 1000 property owners.</p> <ul style="list-style-type: none"> ➤ All relevant documentation is available on the MID website as per City requirements. ➤ LS confirmed that she is working on the Annual Report which will be uploaded onto the MID website after the AGM. ➤ CP asked that the board please meet before the AGM to go through the AGM process to ensure that all Directors are updated with the process. KS offered to 	<p>LS</p> <p>ALL</p>	<p>ASAP</p> <p>2 Nov 2016</p>

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		host this meeting on 2 November at 4pm at Bella-Ev.		
7.	Introduction of Social Worker	<p>CP introduced Marion Thomas to the Board, and SF welcomed her.</p> <ul style="list-style-type: none"> ➤ Marion Thomas explained that she has been working with the Kalk Bay St. James SRA for approximately 18 months and during this year has been working closely with MID regarding Social Development and was approached by the MID Social Development team to join MID in the capacity of Social Worker to ensure a more focused collaborative effort for the Far South SRAs. ➤ Between the MID and Kalk Bay St. James SRA there are 2 Fieldworkers who during the last two months have engaged with 70 homeless people, of which 75% are in the MID area. These are individuals who voluntary engage with the Fieldworkers when they are approached. ➤ Marion Thomas also mentioned that the MID has been engaging with Provincial Department of Social Development, the City and the Street Children's Forum for the most part of 2016 to address the challenges faced on the streets in the SRA. ➤ She also gave feedback on the challenges faced with 		

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		<p>engaging with both street children and homeless people with regard to the legislation and that the issues dealt with are extremely complexed and can take months, if not years to address.</p> <ul style="list-style-type: none"> ➤ Marion Thomas' role in the MID is to offer social work services on a Tuesday between 9 am and 1pm at the Muizenberg Clinic office. She will also manage the case files of the homeless people who have requested support and intervention which MW has been doing on a voluntary basis since 2013. ➤ It was also noted that the streets have changed dramatically in the last year and engagement with other organisations are imperative since there are no supporting/referral services for the homeless in the MID area. ➤ SF raised the concern about drunk homeless in a MID Social Development bib picking up litter in at the Concern in the Park event on Sunday. ➤ SF commented that the community's perception is that MID "promotes" homelessness. ➤ LS concerned that homeless people in MID branded bibs is damaging to the image of the MID. 		
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		<p>➤ SF asked that the board agree on a statement regarding the MID's approach to homelessness and draft a policy. Marion Thomas confirmed that this is something that she has been asked to assist with. CP also confirmed that drafting a social development policy for the MID is part of the strategic changes to the MID's social development approach.</p> <p>SF thanked Marion Thomas for making herself available to address the board and expressed that the board now have a greater understanding of the challenges faced within the social development portfolio.</p> <p>KS also commented that her daughter, who is an Advocate, commended the MID for recognizing the need for adding a social worker to the team.</p>		
8.	Festive Season Planning.	Due to the membership participation slot being extended, there was not enough time for HC to inform the board of the festive season plan.		
9.	2017 Board Meeting Dates & Director Walk-About.	The board agreed to change the board meeting dates to the last Thursday of every month as of 2017 in order to coincide with the Palmer Road Market.	ALL	

