

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on 29 September 2017
at 17:00 at False Bay Rendezvous, Muizenberg

Present:

Name	Position	Abbrev
Marion Wagner	Chair	MW
Megan Cross	Director	MC
Heide Goodman	Director	HG
Kevin Rack	Director	KR
Chevone Petersen	Manager	CP

MID and Community Members Present:

- Fergus Turner – Muizenberg Festival
- Shannon Mintz - YWAM

No	Agenda Item	Action (Who?)	When
1.	Welcome	MW welcomed everyone present at the meeting.	
2.	Matters for the Board's Consideration (Members)	<p>Muizenberg Festival</p> <p>Fergus Turner updated the board about the Muizenberg Festival planning, confirming that the main public space events will take place on 14 & 15 October – still waiting for the City's response on the events application.</p> <p>Requested that the board encourage the community to attend the Vrygrond experience in the neighbouring community.</p> <p>Indicated support needed in Muizenberg Park during set-up in the morning at 6am, and a letter of support.</p> <p>The MID indicated that with 2 weeks to go, it is short notice as contractors need to be informed of the impact on service delivery implementation as well as strategize around how best MID can support the event.</p>	

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		<p>The Board confirmed that they will inform Fergus Turner of the support the MID can offer once the budget and service implementation strategy has been reviewed – latest Monday 2 October.</p> <p>The Board thanked the Muizenberg Festival team for their enormous effort in organizing this event, which the MID fully supports in principle.</p>		
3.	Apologies	Cllr. Aimee Kuhl and Karen Hultzer		
4.	Minutes	The board meeting minutes of 31 August were approved. Proposed by MW and seconded by HG.		
5.	Finance Report	HG presented the finance report, approved by the board. Proposed by KR and seconded by MC.		
6.	AGM Timeline and Draft Budget	<p>CP has requested the updated property database and BISO will assist with postage preparations.</p> <p>The draft budget will be sent to the board early October for approval, CP has received feedback from CID Branch already.</p>	CP	10 Oct
7.	Annual Report	Need to start working on the Annual Report – to be completed by early November.	MW	
8.	Governance & Compliance Suggestions	<p>CP referred to the documents emailed to the board – subscribing to the Independent Code.</p> <p>The membership will need to approve the MID's request to register as an NPO with Dept. of Social Development at the AGM and this will be on the Agenda.</p>	All	Dec17

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9.	Safety Liaison Contractor	HG meeting with Rory Petzer on Friday to review and sign the contract.	HG & MW	29 Sept 17
8.	Portfolio Reports & Comments	No comments.		
9.	General	<p>Managed Parking: The recommendations from MID is in hand with property management to now facilitate within relevant City departments on the way forward.</p> <p>Trailer Update: Kalk Bay St. James SRA in the process of arranging for a panel beater to collect and fix the trailer up. CP will arrange all necessary paperwork once this is done.</p> <p>LPR Cameras: Rory Petzer to be tasked with obtaining all information regarding the LPR networks in the Far South and Southern Suburbs area (Constantia, Lakeside, Fish Hoek). This information must be presented to MID in a report on how best to utilize this in the MID area.</p> <p>Rory Petzer to arrange for a speaker to explain the LPR and CCTV networks at the MID's Open Mic after the board meeting in October.</p> <p>This will be on the agenda at the AGM. The board also to consider funding towards the Lakeside Control room in the process of being set up for Ward64 by Cllr. Aimee Kuhl – consideration to be given to purchasing CCTV cameras as a donation to be connected to this central control room in addition to the LPR network for the MID area.</p>		

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		<p>Patrol Points: Noel in the process of reviewing this.</p> <p>Vodacom Contract & Telkom: Vodacom contract cancellation will be effective 1 October 2017. Telkom has still not disconnected the landline even though this request was put through 3 months ago already. CP to follow up on this.</p>		
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Meeting Closed at: 19:00

The Next Board: 26 October at 17:00, False Bay Rendezvous