

MUIZENBERG IMPROVEMENT DISTRICT NPC
Draft Minutes of the Annual General Meeting
held on Tuesday 15 November 2016
at 18:00 at The Hive, 37 Palmer Road, Muizenberg

Present:

Name	Position	Abbrev
Hugo Coetzee	Director	HC
Steven Frankal	Director	SF
George Hill	Director	GH
Kevin Rack	Director	KR
Marion Wagner	Director	MW
Peter Wright	Director	PW
Lesley Schroeder-McLean	Director	LS
Kerime Sinclair	Director	KS
Chevone Petersen	Manager	CP

Also Present Were:

- Eddie Scott & George van Schalkwyk – City of Cape Town ISL Department
- MID Members
- Members of the Public

No	Agenda Item	Decision
1.	Registration	Completed by MW, KR and CP.
2.	Welcome & Apologies	GH welcomed everyone present at 18:15. A special welcome was extended to The City's ISL Department representatives. Apologies were received from Cllr. Aimee Kuhl and some MID members.
3.	Quorum to Constitute Meeting	SF confirmed that a quorum was present, represented in person and proxy.
4.	Approval of previous AGM Minutes	No matters arising. Acceptance of the minutes were proposed by SF and John Maloney .
5.	Chairman's Report for the year ending June 2016	LS presented a 3 minute introductory MID video created by Jono and Taylor. SF presented his report and confirmed that the Annual Report is available on the MID website as is the Social Development Policy – www.mid.org.za .

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		<p>Questions:</p> <ul style="list-style-type: none"> ➤ John Maloney queried the Sidmouth Road upgrade. <p>SF confirmed that Sidmouth Road will become a one-way road for vehicular traffic, but will also accommodate pedestrians. This will assist with traffic flow on the beachfront. He also confirmed that MID has no jurisdiction on PRASA land and mentioned that a small part of Muizenberg station is in the process of being commercialized.</p> <p>The Chairman's Report was accepted. Proposed by GH and seconded by Aloy Gowne.</p>
6.	Confirmation of Audited Financial Statements/Financial Report 2015/2016	<p>MW presented a detailed report on the income and expenses of the MID for the last financial year in relation to the core business mandate.</p> <p>Questions:</p> <ul style="list-style-type: none"> ➤ Claude Braude questioned the 2015 expense for Law Enforcement Officers. <p>SF explained that this was privately funded by beachfront businesses. Having Law Enforcement Officers on the beachfront did not deliver the desired results with regard to car guards, hence the reason why this was stopped. He further confirmed that the City ISL has confirmed the process that the MID may follow to implement managed parking on the beachfront. All income derived from this will be jointly managed by MID and Coastal Management for the benefit of the beachfront. This process must however still be verified and reviewed by all relevant parties before implementation is considered.</p> <p>The Audit was accepted. Proposed by Peter Dugmore and seconded by SF.</p>
7.	Approval of Implementation Plan 2017/18	<p>MW presented the 2017/18 Implementation Plan.</p> <p>Questions:</p> <ul style="list-style-type: none"> ➤ Claudia Braude wanted to know if any part of the implementation plan focusing on public safety addresses by-law enforcement, specifically in Atlantic Road with regard to the homeless. <p>SF confirmed that the board has approved the utilisation of some funding under public safety to go towards contracting</p>

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		<p>a Public Safety Manager to focus on drawing on the resources within the City and Community. He further confirmed that the MID is not mandated by the City to enforce by-laws, but depend on the relevant authorities to do this.</p> <ul style="list-style-type: none"> ➤ Claudia Braude wanted to know what the MID will do if they cannot find a suitable person for this Public Safety role. <p>SF responded that the MID can only continue pressurising Law Enforcement authorities in the same manner the members of the public and community are empowered to do.</p> <p>Claudia requested that MID publicise the contact details for the relevant authorities so that community members may report their concerns and incidents directly to Law Enforcement.</p> <p>The Implementation Plan was approved. Proposed by LS and seconded by HC.</p>
<p>8.</p>	<p>Approval of 2017/18 Budget.</p>	<p>MW presented the budget for 2017/18 outlining the percentages allocated to the various core mandate areas of the MID.</p> <p>Questions:</p> <ul style="list-style-type: none"> ➤ Peter Dugmore queried why the public safety budget has decreased while the social development budget has increased substantially. <p>MW responded that the MID identified a need to implement social work services with the support of fieldworkers to align with the City of Cape Town services. She also referred to social development challenges being closely linked to public safety concerns in the MID area and therefore the two portfolios are interlinked.</p> <p>HC also noted that the new public safety contractor's cost effective proposal allowed the MID to reallocate funding where it is needed i.e. social development.</p> <p>Peter Dugmore noted his acceptance of this explanation and need for social development funding.</p> <p>The Budget was approved. Proposed by Karen Hultzer and seconded by Thomas Cleghorn.</p>

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9.	Approval of Surplus Funds for 2017/18	<p>MW Presented the Surplus Fund budget.</p> <p>Questions:</p> <ul style="list-style-type: none"> ➤ Peter Dugmore asked for more details on projects. <p>MW referred to awareness raising, job creation, additional greening and community project support which complements the MID mandate.</p> <p>The surplus budget was accepted. Proposed by SF and seconded by Peter Dugmore.</p>
10.	Approval of Boundary Extension & Business Plan Amendments 2017 – 2020.	<p>MW confirmed that the boundary extension business plan was approved by the MID membership at the AGM in 2015, and updated the membership of the progress made thus far.</p> <p>The application has been submitted to the City, 62% consent was obtained and the process is currently in public participation phase. Should Council approve the application then implementation will be as of July 2018.</p> <p>SF thanked MW, CP and LS for their efforts in obtaining the necessary support from property owners. MW further expressed thanks to Wherry Road residents such as David Bellamy and Heidi Goodman who worked really hard to obtain the final consents to meet with the required 60% support.</p> <p>The membership approved the Business Plan, including the 2017/18 budget. Proposed by Peter Dugmore and seconded by Toby Megaw.</p>
11.	Appointment of Auditors	<p>MW noted that the Auditor, Low and Schreiber Chartered Accounts SA were willing to remain as Auditor for the company.</p> <p>Acceptance of Low and Schreiber Chartered Accountants SA was proposed by KS and seconded by Peter Dugmore.</p>
12.	Appointment of Company Secretary	<p>SF asked the membership if the board may appoint a Company Secretary at its first board meeting. This request was approved. Proposed by KS and seconded by PW.</p>
13.	Confirmation and Election of Directors	<p>SF confirmed with the membership that the following longest serving directors were stepping down and have made themselves available for re-election:</p>

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- Steven Frankal
- Marion Wagner
- Lesley Schroeder
- George Hill

SF also confirmed that Kevin Rack was co-opted onto the MID board during the course of the year and he too has made himself available for election.

SF noted that the Directors remaining on the board were Peter Wright, Kerime Sinclair and Hugo Coetzee.

Nominations were also received for Karen Hultzer and Heide Goodman.

Thereafter SF informed the members of the below **resolution received** by MID Member, Jan Heerkens:

RESOLUTIONS FOR MID AGM 2016, 15 November 2016

1.
In terms of MOI Rule 12.1.1 it is RESOLVED that the maximum number of Directors shall be changed from 12 (twelve) to 7 (seven).
2.
It is RESOLVED that each nominee shall be voted on separately with vacancies filled by those obtaining the most votes.

The motivation for these RESOLUTIONS is to allow for change should members wish rather than simply electing all nominees en bloc. These RESOLUTIONS will allow members to exercise choice.

Date: 14-11-2016

Jan Heerkens
Member

26 Hansen Road
Muizenberg
7945

SF asked the members to give careful consideration to this request which is actually a motion to limit the number of Directors to a

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	<p>maximum of 7 instead of 12. He further commented that the MID Directors are all volunteers and already struggle to find suitable volunteers willing to do the work.</p> <p>SF also referred to ISL regarding the validity of the process and whether this would actually require an amendment to the Mol.</p> <p>Peter Dugmore referred to 12.1.1 which states that: "The Company shall have a minimum of 3 (three) and a maximum of 12 (twelve) directors, provided that the maximum of 12 (twelve) directors may be changed by the Members in terms of an Ordinary Resolution thereto." And requested that the membership be allowed to vote on this resolution.</p> <p>The membership voted on the resolution to limit the maximum of Directors to 7 (seven): 53 MID members in favour 50 MID members against</p> <p>The following MID Directors <u>resigned</u> after the resolution was passed:</p> <ul style="list-style-type: none">➤ Kerime Sinclair➤ Peter Wright➤ Hugo Coetzee <p>The following individuals confirmed that they are <u>no longer making themselves available for re-election</u>:</p> <ul style="list-style-type: none">➤ George Hill➤ Lesley Schroeder <p>Another nomination was received from the floor for Toby Megaw.</p> <p>The following individuals were <u>elected</u> to serve on the MID Board:</p> <ol style="list-style-type: none">1. Steven Frankal2. Karen Hultzer3. Heide Goodman4. Toby Megaw5. Kevin Rack6. Marion Wagner <p>Proposed by Peter Dugmore and seconded by Machteld van Lennep.</p>
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11.	General / Q & A	There were no questions under general.
12.	Adjournment	SF adjourned the meeting at 20:45.

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