

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Draft Minutes of the Annual General Meeting held on 7 November 2018**  
**at 18:00, The Bowling Club, Main Road, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Marion Wagner	Director - Chair	MW
Megan Cross	Director	MC
Zivia Desai	Director	ZD
Johan Lotter	Director	JL
Kevin Rack	Director	KR
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP

**Also Present Were:**

- Eddie Scott & Joepie Joubert – City of Cape Town CID Branch
- MID Members (102 represented in person/proxy)
- Members of the Public

<b>No</b>	<b>Agenda Item</b>	
<b>1.</b>	<b>Registration</b>	
<b>2.</b>	<b>Welcome &amp; Apologies</b>	MW welcomed everyone to the meeting and introduced the City CID Branch representatives, Eddie Scott and Joepie Joubert.  Apologies were received from the Ward Cllr. Kuhl and some members.
<b>2.1.</b>	<b>Membership</b>	MW confirmed that there were no resignations during this period and some new members joined during the 2017-18 year.
	<b>2.1.1 Resignation</b>	
	<b>2.1.2 New Members</b>	
<b>2.2</b>	<b>Quorum to Constitute a Meeting</b>	MW confirmed that a quorum is present, 102 members represented in person and proxy.
<b>3.</b>	<b>Approval of Previous AGM Meeting Minutes</b>	Approved by the membership. <b>Proposed by Peter Dugmore and seconded by Truida Prekel.</b>
<b>4.</b>	<b>Approval of Agenda</b>	Approved by the membership. <b>Proposed by Johan Lotter and seconded by Karen Hultzer.</b>

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5.	<b>Chairman's Report &amp; Feedback on Operations 2017-18</b>	<p>MW read her Chairman's report which was also available in the AGM report made available in hardcopy at the meeting.</p> <p><b>Acceptance of the Chairman's report were proposed by Peter Dugmore and Truida Prekel.</b></p>
6.	<b>Noting of Audited Financial Statements 2017-18</b>	<p>The audited financial statements were presented to the membership by MW. This was accepted.</p> <p><b>Proposed by Kevin Rack and Peter Dugmore.</b></p>
7.	<b>Approval of Budget 2019-20</b>	<p>MW presented the budget for approval and the following questions were asked:</p> <ul style="list-style-type: none"> <li>• Claudia Braude referred to the high increase in salary and wages, particularly considering the thinking behind the cancellation of Marion Thomas' social work service contract.</li> </ul> <p>MW responded confirming that the board discussed the employment of staff instead of outsourcing extensively. When comparing that of having a full time social development officer versus that of social worker available one half-day a week for Open Door services, it made sense to revert to employing someone on the MID team full-time to focus on social development. This ensures sustainable service delivery and MW referred to the PowerPoint presentation slides.</p> <p>The total budget spent for full time cleaners and full time social development officer on staff has not changed the total budget spent, but rather impacts on the allocation i.e. employee expenses area allocated under employee related expenses as per City's budget template.</p> <p>Claudia Braude questions MW's reference to the social development's officer's success rate in Simon's Town prior to her employment at MID and how this will reflect or relate to Muizenberg. MW referred to sustainable service delivery (referrals, follow-ups, job creation opportunities, etc.) as</p>

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		<p>oppose to a half-day a week service – unable to verify how this change will impact on Muizenberg as it is going from a half-day a week service to a five day a week focus on social development. Won't know the impact without implementing.</p> <p>Johan Lotter further added that with reference to social development, the decisions made were made in the best interest of the MID.</p> <p>Claudia Braude also queried whether MID has insurance in place for the social development officer. MW confirmed that the insurance is in place for staff employed by MID.</p> <ul style="list-style-type: none"><li>• Steven Frankal mentioned that additional employees means an added responsibility on Directors of the company in terms of HR. MW mentioned that the Manager has taken on this function with the support of relevant portfolios and have clear employment contracts and disciplinary codes in place.</li></ul> <p>CP added, that employing staff within these two specific core business services i.e. cleaning and social development, allows for sustainable service delivery.</p> <ul style="list-style-type: none"><li>• Truida Prekel queried the allocation for cameras, and MW confirmed that this allocation was in support of the Ward 64 control room. JL further confirmed that the unspent allocation in the 2017/18 year has been carried over into the current 2018/19 financial year. The MID board have agreed to proceed with the implementation off LPR and overview cameras that will link up with the Ward 64 control room once it is ready.</li></ul> <p>Heide Goodman queried why the MID is not going ahead with camera installation independent of the Ward 64 control room. JL confirmed that this is exactly what the board has agreed to do and referred to his response to Truida Prekel's query.</p>
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7.1	<b>Approval of Surplus Funds 2019-20</b>	The proposed surplus funds budget were approved. <b>Proposed by MC and seconded by Lisa Mitford.</b>
8.	<b>Approval of Implementation Plan 2019-20</b>	The proposed implementation plan were approved. <b>Proposed by Peter Dugmore and seconded by Johan Lotter.</b>
9.	<b>Appointment of Auditors</b>	MW confirmed that Low & Schreiber Accountants have made themselves available to stand as the company auditors again. Peter Dugmore queried the cost effectiveness of the auditor. Both CP and MW confirmed that their services are excellent and costing within the MID budget.  Approved by the membership. <b>Proposed by Kevin Rack and Peter Dugmore.</b>
11.	<b>Confirmation of Company Secretary</b>	The membership agreed that the board appoint the company secretary at the first board meeting.
12.	<b>Election of Board Members</b>	MW confirmed that the entire board is stepping down, upon which Peter Dugmore commented that the board has been the best, doing what no other board have done. He made examples of railway and beach clean-ups and the hands-on approach to assisting homeless people. He highly commended the board, and this was echoed by John Cartwright and Inez – noting how all volunteer Directors have excelled and whomever takes on these roles will have a lot to learn.  MW went into detail about the various hands-on activities of board members. ZD and KR’s resignations letters were read out. ZD mentioned that it was an absolute privilege serving on the MID management team and is saddened to be standing down as a result of harassment from an individual and the lack of support from the City CID Branch. MW also noted that the City had referred to the board as immature in their manner of dealing with the unpleasant nature of recent harassment.  MW mentioned that she has and is serving on a number of number of boards, of which the MID is the most stressful and demanding due to the nature of the organization and the expectations, yet the team has remained committed in their service.  Terry Bell queried whether the board would reconsider.

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
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	<p>MC identified herself as the youngest board member who is saddened by the recent harassment that has pushed her to also step down.</p> <p>Peter Dugmore asked if Council could provide practical examples in how they can assist the board.</p> <p>Claudia Braude also addressed the meeting confirming that she is the one being referred to as harassing the board and the reason for them stepping down. She further noted that the statements made were defamatory and requested copies of the resignations for ZD and KR.</p> <p>MW requested that Claudia Braude respect the feelings of the board, especially with the City not supporting the board and that the board could no longer satisfy or meet with the expectations of Claudia Braude.</p> <p>MLRA Chair, Catherine mentioned that she was sad to see an entire board step down due to not being able to come to a resolution.</p> <p>Steven Frankal mentioned that whilst there are glowing reports on the entire board, he is surprised that an entire board would step down due to the comments of one individual. He queried whether the reason is not the lack of service delivery from the City? He identified that his reason for making himself available to stand on the board is to drive service delivery from the City as a commercial representative and one person should not be allowed to let this board step down.</p> <p>JL referred to the reality of waking up every day, recently, to receive emails of complaints and when assistance is asked from the City CID Branch and the Ward Councilor none is forthcoming.</p> <p>MW mentioned that the constant negativity that the board has to deal with is tiring. She made an example of being told, at this AGM, that she should be ashamed of herself in the way Muizenberg has gone down.</p>
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	<p>WT introduced himself and said that he can no longer continue to stand-by and read emails about by-laws enforcement and human excrement. It is tiring, especially when considering that he is a volunteer, to the extent where he has lost income in the many hours pursued to support law enforcement in their efforts and having completed the auxiliary law enforcement course. Then to be harassed about poop while there are more pressing matters that requires attention, etc. He however confirmed that he will continue with his auxiliary law enforcement services to the community, but not on the MID.</p> <p>Truida Prekel mentioned that there are real problems in Muizenberg that can be solved through collaboration and treating people with respect. Need to establish the rules of engagement and she referred to Claudia Braude's style of engagement which she has experienced herself and the only way to continue is to treat people with respect. She mentioned that MW has given more to the community of Muizenberg than anyone else she knows.</p> <p>Claudia Braude spoke up and said that she does not believe that she's treated the board with disrespect and have consistently engaged on issues of homelessness in Atlantic Road. She referred to her level of investment, and how Atlantic Road issues is a threat to livelihoods and safety. She further stated that she does not accept responsibility for the resignation of the board, she has continually hit a brick wall with the board in trying to address these issues.</p> <p>MW noted that the issues that Clauda Braude has raised are the very same issues that many boards have responded to since she joined the board in 2013. The issues raised are issues that specific City departments need to deal with.</p> <p>Eddie Scott introduced himself, City CID Branch, responsible for the establishment, on-going functioning and compliance of City Improvement Districts. He mentioned the following:</p> <ul style="list-style-type: none"><li>• Facilitates inter-collaboration between CIDs and City Departments.</li></ul>
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		<ul style="list-style-type: none"><li>• The City does support the CID even though it's been noted that the City does not support the CID in the last ten days.</li><li>• There is a misunderstanding of what the CIDs are doing and this has now resulted in other CIDs being queried on their services.</li><li>• Will address the MID board at a special meeting to discuss the CID model. He's had dealings with Claudia Braude on issues in the past and happy to also meet with members as part of the meeting.</li><li>• The City CID Branch purely facilitates. CIDs does not enforce by-laws, but can draw attention to certain things. Stated that everyone must do their bid as CIDs, like the MID is not there to be at everyone's beck and call as this is not the CIDs role alone.</li><li>• The MID has been very successful and he's had four experiences where an entire boar has moved out and this is not unique.</li><li>• Volunteering is a thankless task for those serving on CID boards. Paying a CID levy does not mean that the community can just dump everything on the CID.</li><li>• The CIDs areas of responsibility is public safety cleaning (grime), environment and social development. The social development has grown significantly due to changes in society. Homelessness has grown astronomically and the City has a huge deficit – only one safe space. Shelters are full and MID is not getting the support form the City. Change takes time, and MID has recently gone from part-time to full time focus on this area.</li><li>• The MID is highly rated in their implementation, structure and governance. They are compliant and delivers commendable service.</li></ul> <p>CP referred to the unrealistic expectations that people have of the MID, and hold the MID accountable for City's lack of service delivery which is the crux of the matter.</p> <p>JL referred to the Ward Councilor often not being available to attend board meetings. Eddie Scott mentioned that he can't speak for politicians who don't attend meetings.</p>
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		<p>Heide Goodman mentioned that the MID can engage more with the public, referred to the website not being updated enough.</p> <p>Steven Frankal asked to reconvene the meeting.</p> <p>Peter Dugmore proposed that the meeting be reconvened.</p> <p>Note: during this time most of those in attendance had already left the meeting, and all existing MID directors, with the exception of ZD and KR agreed to remain on the board until the elections could be concluded.</p> <p>The meeting was adjourned at 19:45 and CP agreed to follow up with Runan Rossouw, City CID Branch, on the way forward with reconvening the AGM to finalize the election of the board.</p>
13.	<b>General / Q &amp; A</b>	
14.	<b>Adjournment</b>	<p>The meeting was adjourned at 19:45 and confirmation of the reconvening of the AGM will be confirmed once the process and a date has been confirmed with the City.</p>