

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 21 April 2015
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Tony Smith	Director (Chair)	TS
Steven Frankal	Director	SF
Aloy Gowne	Director	AG
George Hill	Director	GH
Marion Wagner	Director	MW
Peter Wright	Director	PW
Lesley Schroeder	Director	LS
Dave D'Alton	Ward Councilor	DD
Chevone Petersen	Manager	CP

Community Members Present:

- Frank Bokhorst – CPF Chairperson

No	Agenda Item	Action (Who?)	When
1.	Welcome	TS opened the meeting.	
2.	Community Issues/Matters for the Board's consideration	<p>TS introduced Frank Bokhorst, CPF Chairperson, to the Board.</p> <p>Frank explained the role of the Community Policing Forum (CPF):</p> <ul style="list-style-type: none"> • Mobilize civil society volunteers. • Bring people together who share common interest in public safety and security. • A body that can call on SAPS to be held accountable. • CPF is nationally legislated. • Mandated to establish a partnership between the community and SAPS. 	
3.	Apologies	None.	
4.	Minutes of Previous Meeting & Matters Arising.	The board approved the minutes of 17 March. Proposed by GH and seconded by MW.	

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5.	Financial Report.	<p>The March financial report and budget reallocation as detailed below (and in the report) were approved by the board. Proposed by AG and seconded by SF.</p> <ul style="list-style-type: none"> ➤ Accounting fees increased by R14 750 ➤ Bank charges increased by R2 000 ➤ Meeting expenses increased by R5 000 ➤ Depreciation reduced by R20 000 ➤ Training reduced by R1 750 ➤ Surplus: CCTV maintenance reduced by R46 000 ➤ Social development reduced by R48 000 ➤ Environmental upliftment increased by R94 000 		
6.	Stakeholder Engagement Presentation.	<p>A detailed stakeholder engagement presentation was presented by LS. The board to please provide feedback and comments via email.</p> <p>LS and CP to meet regarding MID database and stakeholder engagement plan.</p>	<p>All</p> <p>LS & CP</p>	<p>End April</p> <p>May 2015</p>
7.	Safety & Security Tender.	<p>AG informed the board that the EOI deadline was extended to 17th April. Three EOI's were received and the site meeting is taking place on the 24th April.</p> <p>The deadline for proposals from those who submitted EOI's will be on 4th May at 13:00.</p>	AG & TS	On Going
8.	NCC SLA.	CP to request a quotation from NCC for the new financial year as per the SLA. The board is very happy with the services currently rendered by NCC.	CP	End May.

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9.	Media Policy.	TS asked LS to draw up a media policy for MID.	LS	End May.
10.	Portfolio Objectives	TS followed up on the portfolio objectives that were emailed to the board. All board members in agreement with the objectives.	ALL	On-going
11.	Strategic Planning/Review.	<p>TS referred everyone to the portfolio reports. Below is additional feedback.</p> <p>Beachfront (SF):</p> <p>Sidmouth Road upgrade has been approved and the York Road upgrade funds have been approved by the City. Both will commence soon.</p> <p>Final phase of the Faircape Development on the beachfront will commence in December 2015.</p> <p>Maintenance & Infrastructure (PW):</p> <p>The traffic circle upgrade has been completed and payment processed. A proposal will be drawn up for additional fundraising to complete the project i.e. landscaping, painting and stones. Currently in the process of obtaining quotes. The Board agreed that this project should be completed by the end of June 2015 subject to funds being available.</p> <p>Park & Bad Buildings (GH):</p> <p>GH, TS & CP to meet regarding an update on bad buildings.</p> <p>Manager (CP):</p> <p>CP asked the board to please refer to portfolio report regarding updated information regarding SRA Policy on boundary extension.</p>		

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12.	General.	Membership application for Erf 86682, 31 Clevedon Road. Proposed by MW and seconded by SF.		
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Meeting Closed at: 18:30.