

MUIZENBERG IMPROVEMENT DISTRICT NPC
Draft Minutes of the Board Meeting held on 22 February 2018
at 15:30, The Hive, Palmer Road, Muizenberg

Present:

Name	Position	Abbrev
Megan Cross	Director	MC
Karen Hultzer	Director	KH
Johan Lotter	Director	JL
Kevin Rack	Director	KR
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP

No	Agenda Item	Action (Who?)	When
1.	Welcome	KH welcomed everyone and chaired the meeting in the absence of MW.	
2.	Matters for the Board's Consideration (Members)	<p>Agenda items scheduled for the 30 minute member participation slot at 17:00:</p> <ul style="list-style-type: none"> • Muizenberg Festival • Water Resilience Task Team <p>Unfortunately the presenter was delayed elsewhere and never made it to the meeting. The board waited until 17:35.</p>	
3.	Apologies	MW and Cllr. A. Kuhl.	
4.	Minutes	The board meeting minutes of 25 January were approved by the board. Proposed by MC and seconded by KR.	
5.	Finance Report	<p>The January finance report was presented and approved by the board. Proposed by KR and seconded by KH.</p> <p>The board also approved the following allocation from not-committed reserve funds to ensure access to funding for additional resources in line with the MID</p>	

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		<p>mandate as top-up City of Cape Town service.</p> <ul style="list-style-type: none"> • R65 000 allocation in surplus funds for “Day Zero Activation/Water Resilience Support” <p>The board also approved for KH to investigate whether a well-point at the Clinic garden will be viable to ensure access to water for MID and Clinic services.</p> <p>Proposed by WT and seconded by JL.</p>		
6.	CIPC Director Changes	<p>CP confirmed that director changes has not been updated by CIPC due to Heide Goodman’s outstanding letter of resignation, effective January 2018. Both CP and MW have tried with no success to contact Heide regarding this, and asked Directors to please request the signed letter from Heide should they see her.</p>		
7.	LPR/CCTV AGM Feedback Meeting.	<p>The board confirmed that the AGM follow up meeting will take place on 27 March at 18:30. CP will confirm with Fergus Turner if The Hive is available.</p> <p>CP will follow up with Steven Frankal regarding his offer to assist with a site check for camera positioning. Already have the details from MCSI.</p> <p>WT will lead this process and collate all relevant information for presentation at the meeting as requested by the members present at the AGM in November 2017.</p>	<p>CP</p> <p>CP & WT</p> <p>WT</p>	<p>ASAP</p> <p>ASAP</p> <p>27 March</p>

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8.	Focus 2018	<p>CP briefly went through the document, "Focus 2018" to ensure that all portfolios understood what the objectives were in terms of strategic change facilitation, excluding the day-to-day services i.e. 24/7 patrollers, weekly street cleaning, landscape maintenance and social work services.</p> <p>CP also presented a 15 minute video focusing on objectives for the 2019 and 2020 year in the lead up to the next five year business plan.</p> <p>The board approved the concept. Proposed by WT and seconded by MC.</p> <p>The Exco, MW, KH and CP will meet to discuss the finer detail of implementation.</p>	MW, KH, CP	Before Next Board Meeting
9.	Portfolio Reports & Comments	<p>Cleaning: KH concerned about the cleaning team's work performance. Brainstorming ways to address this or review implementation.</p> <p>Environmental Upliftment: KR confirmed that he only recently started managing the portfolio, next step is to get to grips with objectives in this portfolio and work closely with KH as the MID landscaper.</p> <p>KH noted that a significant amount of weeding has been done in the MID, including Camp and Station Roads.</p> <p>Public Safety: WT confirmed that 32 volunteers are participating in the Law Enforcement Auxiliary training and this will have a huge impact on visible policing in the MID area and surrounds, providing</p>		

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		<p>resource support to Law Enforcement. JL also completing the training.</p> <p>Public Spaces: MC informed all of the BISO events taking place, and a meeting scheduled with Eddie Andrews' office at sub-council 19 regarding UA. CP to join this meeting.</p> <p>KR expressed concerns of a surfing event being hosted on the weekend of the accessibility challenge. Will engage with traffic regarding concerns of people parking on pavements and in disabled parking bays. Not sure if an event application was submitted.</p> <p>Social Development: JL updated the team on Law Enforcement meetings and increase in by-law enforcement which may increase in people requesting assistance via the social worker.</p> <p>JL had lots of queries regarding car guarding and parking management. Also learning a lot from the auxiliary training that is beneficial to the portfolio.</p>		
10.	General	MLRA making great progress on addressing liquor sales concerns with Checkers and Liquor City.		

Meeting Closed at: 17:35

Next board meeting 27 March at 17:00, venue to be confirmed.