

P.O. BOX 138 MUIZENBERG 7950  
The Clinic Building, 2 Atlantic Road, Muizenberg 7945  
Office Tel/Fax: 021 788 1196  
Manager: 082-463-1525 or [manager@mid.org.za](mailto:manager@mid.org.za)  
[www.mid.org.za](http://www.mid.org.za)



14 October 2016

Dear Community Stakeholder,

**Re: Annual General Meeting Invitation**

The MID Board is looking forward to giving feedback on the variety of initiatives undertaken during the 2015/16 financial year.

We encourage you to take an active interest in the work of MID; together we can make Muizenberg a safe and attractive place to live, work and surf. Please join us at our Annual General Meeting.

**Date: Tuesday 15 November 2016**  
**Time: 18h00 (registration starts at 17:30)**  
**Venue: The Hive, 37 Palmer Road, Muizenberg**

Contact Chevone Petersen, MID Manager, at [manager@mid.org.za](mailto:manager@mid.org.za) or 082 463 1525 to RSVP before 14 November. Visit the MID website, [www.mid.org.za](http://www.mid.org.za), to read more about our work or contact the office to find out how you can volunteer your services.

Best regards,  
Steven Frankal  
MID Chair

p.p.

A handwritten signature in black ink, appearing to be 'S. Frankal', written over a light blue horizontal line.

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Notice is hereby given of the Annual General Meeting of the Muizenberg Improvement District NPC (MID) that will take place on 15 November 2016 at 17:30 for 18:00 at The Hive, 37 Palmer Road, Muizenberg, where the following items, as per the agenda, will be discussed.

### **AGENDA**

1. Registration 17:30 – 18:00
2. Welcome & Apologies, Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Chairman's Report & Feedback on SRA operations 2015-16
5. Noting of Audited Financial Statements 2015-16
8. Approval of Implementation Plan 2017-18
9. Approval of Budget 2017-18
10. Usage of Surplus Funds 2017-18
11. Approval of boundary extension (Business Plan)
12. Appointment of Auditors
13. Appointment of Company Secretary
14. Election of Board Members
15. General / Q & A
16. Adjournment

**Please note the following:**

**The present Directors of the MID and their respective portfolios are:**

<b>Name</b>	<b>Current SRA Portfolio</b>
Steven Frankal	Chair & Beachfront Development
Lesley Schroeder	Vice-Chair & Stakeholder Engagement
Marion Wagner	Governance, Finance & Social Development
Hugo Coetzee	Public Safety

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George Hill	Problem Buildings & Muizenberg Park
Kevin Rack	Social Development
Kerime Sinclair	Cleaning & Environmental Upliftment
Peter Wright	Maintenance & Infrastructure

All property owners are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 01 November 2016 (two weeks before AGM) to be approved and accepted at a meeting of the Board of directors of the MID prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting; OR may be handed to the Chairperson of the Meeting by no later than 10 minutes prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." The following Directors Lesley Schroeder, George Hill and Marion Wagner, as the oldest serving directors, will resign. Lesley Schroeder, George Hill and Marion Wagner have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email.

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The following documentation will be available at the AGM and can be viewed on the MID website at [www.mid.org.za](http://www.mid.org.za):

- Membership list
- Clippings of advertisements, notice to members and CoR 36.2 form
- Draft Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2017-2018
- Budget 2017-2018
- Extension of boundary Business Plan
- Membership Application Form
- Nomination as Director Form
- Proxy Form