

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on Tuesday 10 September 2013**  
**at 17:30 at the Bombay Chilli, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Tony Smith	Director (Chair)	TS
George Hill	Director	GH
Dave Jones	Director	DJ
Justin Maxwell	Director	JM
Elizabeth Milne	Director	EM
Sandi Voges	Director	SV
Marion Wagner	Director	MW
Peter Wright	Director	PW
Chevone Petersen	Admin Manager	CP

<b>No</b>	<b>Agenda Item</b>	<b>Decision</b>	<b>Action (Who?)</b>	<b>When</b>
1.	Welcome	TS opened the meeting at 17:30		
2.	Community Issues/Matters for the Board's consideration	There were no matters for consideration		
3.	Apologies	Mike Romyn (MR), Kelleigh Hamilton (KH) and Steven Frankal (SF)		
4.	Minutes of the Previous Meetings	The minutes of the previous meeting on 9 July were approved; proposed by EM and seconded by SV.		
	Matters Arising	PPP drafts have been completed by Dorothy Johaadien; EM needs to complete the final review.	EM	20 Sept
		TS requested that CP follow up with Directors for feedback on the Shark Spotters Report.	CP	20 Sept



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		<p>EM informed the Board that the CoCT have 2 signed copies of the Audited Financial Statements.</p> <p>EM will ask Dorothy Johaadien to prepare a Manager's report.</p> <p>EM informed the Board that the CoCT has reviewed the draft budget for 2014-15 and their only request was that we budget for depreciation as well. The Board approved the budget for 2014-15 with this amendment.</p> <p>EM, SV and CP will prepare a draft implementation plan for review by the each Director.</p> <p>Deadline for submission of 2014-15 budget and implementation plan is 20 September.</p>	<p>EM</p> <p>EM, SV &amp; CP</p>	<p>End Sept</p> <p>13 Sept</p> <p>16 Sept</p>
<b>8.</b>	<p>Other Matters</p> <p>Janet Annandale's Resignation</p> <p>Members' Meeting/Apologies</p> <p>Portfolio Reports</p>	<p>TS informed the Board of Janet Annandale's resignation.</p> <p>DJ, GH, JM, KH, MR, MW and SF extended their apologies as they will not be available for the meeting on 14 September.</p> <p>DJ informed the Board that 5<sup>th</sup> Dimension has withdrawn as a service provider, but MID now have 3 other service providers who can assist with camera maintenance and reports when needed.</p> <p>MW informed the Board of the challenges faced by homeless people and gave some detail about an ill elderly lady who was recently assisted and placed in the care of the City's Social Development.</p>		

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		SV confirmed that the Trailer has been branded and is behind the Grit offices ready for deployment.		
<b>9.</b>	Date of next meeting	Strategy Meeting (Members invited to attend 17h00 – 17h30)	All	8 Oct 17:00

**Meeting Closed at: 19:30.**