

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 18 February 2014
at 16:00 at the All Saints Church Hall, Muizenberg

Present:

| Name | Position | Abbrev |
|------------------|------------------|---------------|
| Tony Smith | Director (Chair) | TS |
| Steven Frankal | Director | SF |
| George Hill | Director | GH |
| Elizabeth Milne | Director | EM |
| Mike Romyn | Director | MR |
| Sandi Voges | Director | SV |
| Peter Wright | Director | PW |
| Chevone Petersen | Admin Manager | CP |
| Dave D'Alton | Councilor | DD |

| No | Agenda Item | Decision | Action (Who?) | When |
|-----------|--|---|----------------------|-------------|
| 1. | Welcome | TS opened the meeting at 16:30 | | |
| 2. | Community Issues/Matters for the Board's consideration | TS expressed apologies on behalf of Richard van Greunen who was going to present himself to the Board for the Security Portfolio Director vacancy. The board agreed that if Richard van Greunen is interested then the board will accept him. Proposed by SV and seconded by MR. | TS | End Feb |
| 3. | Apologies | Marion Wagner (MW) | | |
| 4. | Minutes of the Previous Meetings | The minutes of 21 January 2014 were approved by the board. Proposed by EM and seconded by SV. | | |

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| | Matters Arising | <ul style="list-style-type: none"> • CP gave feedback on FNB's requirements to effect signatory changes. The board again approved the CP (Chevone Brigitte Petersen) be added, TS (Laurence Anthony Smith), EM (Sarah Elizabeth Milne) and PW (Peter John Wright) remain signatories on the account. MR (Mark Neville Robinson) must be resigned from the accounts (ID numbers to be disclosed in a letter only). Any two signatories to sign. CP will arrange for necessary signatures and schedule an appointment with the FNB Consultant. • SF and MR will meet with Edwin Genade regarding areas that need attention on the beachfront and how MID can assist. • DD offered to find out who funded the artificial grass on Fish Hoek beach. | CP | Before 18 March 2014 |
| | | | SF & MR | Before 18 March 2014 |
| | | | DD | Before 18 March 2014 |
| 5. | Ratification of Resolutions & Decisions Taken Since Last Meeting | a) Agreement with Life's a Beach Communications. Proposed by EM and seconded by SV. | | |
| 6. | Financial Report | <p>The board agreed to use the funds allocated to Beachfront in the Surplus Fund for Surfers' Circle and remaining funds allocated towards Community Art towards the maintenance of the Palm trees in Beach Road.</p> <p>Financial report accepted, proposed by EM and seconded by MR.</p> | | |

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| 7. | ISL Feedback Regarding Budget | CP informed the board that ISL confirmed that MID may bring forward surplus funds allocated for the 2014/15 financial year providing that the board approves of the changes and the decision is minuted in a board meeting. | CP, MR & Sue Rumsey | Before 18 March 2014 |
| | | MID may also re-adjust funding allocations / line-item providing that the board approves of the changes and it is minuted in a board meeting. | CP, MR & Sue Rumsey | Before 18 March 2014 |
| 8. | MID Boundary Camp Road Consent | CP and PW gave feedback on an erf that has access and egress from Camp Road. EM and CP to prepare letter for ISL regarding reason for exclusion of the erf in question and motivation for inclusion of the Park and the other side of Beach and Vlei Road in the MID boundary. | EM & CP | 28 Feb 2014 |
| 9. | MID Boundary Extension | EM discussed the extension of the MID boundary. CP to request the process that needs to be followed and financial information from ISL for the board to review at the next meeting. | CP | 28 Feb 2014 |
| 10. | NCC SLA | CP informed the board that the requested changes were made to the SLA, but have requested that the SLA indicate detailed costing and not a set invoice amount before it is signed. The board expressed their appreciation for the quality of work produced by CP. | CP & NCC | 28 Feb 2014 |
| 13. | Strategic Planning/Review | The board reviewed all portfolio reports. <u>The Park</u> <ul style="list-style-type: none"> • GH informed the board that another intervention will be actioned in the Park on 21 February by Law Enforcement officers. | | |

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| | | <ul style="list-style-type: none"> The board approved the purchasing of 4 wheelie bins for overnight storage of waste not collected by Solid Waste. | CP | ASAP |
| 14. | Portfolio Vacancies | <p>TS discussed the current portfolio vacancies and asked the board to consider utilizing existing Directors to fill these vacancies.</p> <p>TS suggested the following:</p> <ul style="list-style-type: none"> MR to take on Finance and Fundraising SV take on Marketing and Membership PW to change to Recreation and Surfers' Circle Project EM to continue with Environmental Upliftment and GH to manage the Park in collaboration with EM SF to continue with Beachfront KH to continue with Buildings, Maintenance and Cleansing MW to continue with Social Development TS to remain the Chair Continued recruiting for Security Portfolio <p>The board approved the changes, proposed by MR and accepted by GH.</p> | | |

Meeting Closed at: 18:15.