

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on Tuesday 20 May 2014**  
**at 16:00 at the All Saints Church Hall, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Tony Smith	Director (Chair)	TS
Kelleigh Hamilton	Director	KH
George Hill	Director	GH
Elizabeth Milne	Director	EM
Mike Romyn	Director	MR
Marion Wagner	Director	MW
Peter Wright	Director	PW
Chevone Petersen	Admin Manager	CP

<b>No</b>	<b>Agenda Item</b>		<b>Action (Who?)</b>	<b>When</b>
1.	Welcome	TS opened the meeting at 16:00.		
2.	Community Issues/Matters for the Board's consideration	<p>Claire Homewood presented the Civic Centre wall mural design and confirmed that One Love Studio will directly liaise with all relevant City Departments and Property Owners regarding the permissions process.</p> <p>The Board assumed that MID cannot commit to commissioning the mural design if the Civic Centre is outside the MID Boundary.</p> <p>Claire Homewood updated the Board on the Muizenberg Festival which is coming along nicely. They currently have 20 projects registered and are launching their Thundafund campaign in June.</p> <p>Claire also asked the Board to refer or consider the Festival's pledge drive to assist with funds required to manage the administrative side of the Festival.</p>		

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3.	Apologies	Councilor Dave D'Alton, Sandi Voges and Steven Frankal.		
4.	Minutes of the Previous Meetings	The minutes of 22 April 2014 were approved by the board. Proposed by EM and seconded by MW.		
5.	Financial Report	The Board approved the financial report. Proposed by GH and seconded by MW.		
6.	Surfers' Circle Project	<p>MR congratulated PW on the great launch event.</p> <p>PW informed the Board that Stanley Cohen has been working on a detailed brief for the centre piece which will be presented to the board for final approval.</p> <p>PW also gave feedback on the meeting with the City Department of Public Art and Culture who have confirmed that MID will need to follow draft memorialisation policy.</p> <p>The Board agreed that all decisions for the Surfers' Circle project need to be sanctioned by the board. TS suggested that PW consider inviting SF to join the Surfers' Circle (SC) team.</p> <p>EM also suggested that Surfers' Circle Team should draft a business plan for the project to be presented at the next board meeting.</p> <p>PW confirmed that SC team consists of himself, EM, CP, Carlos Feyder, Richard van Greunen and Stanley Cohen.</p>	PW	17 June 2014
7.	Portfolio Vacancy Recruitment	TS approached John Cartwright regarding the Security Portfolio vacancy. He has declined due to a conflict of interest in terms of his current project.	PW & SC Team	17 June 2014

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		TS is meeting with Rod Adonis and Lesley Schroeder McLean who have expressed an interest in MID.	TS, PW & CP	End May 2014
8.	5 Year Business Plan	TS asked that all Directors please review the draft 2015-2020 business plan and provide feedback to EM by close of business on Wednesday (28 May).  Thereafter the draft will be presented to various organizations and the community for their comments or suggestions before finalization.	All  TS & CP	28 May 2014  July 2014
9.	Strategic Planning & Review	<u>Chair:</u> <ul style="list-style-type: none"> <li>• Justin Maxwell asked if MID could set up a referendum whereby residents could confirm whether or not they liked the “writing on the wall” at Alive Café. The Board agreed that MID is not the platform for this since the building is private property and there is a relevant By-law in place.</li> </ul> <u>Beachfront:</u> <ul style="list-style-type: none"> <li>• CP confirmed that Dave D’Alton is liaising with beachfront decision makers regarding a suitable date to meet with SF to discuss maintenance of the beachfront.</li> </ul> <u>Buildings, Maintenance &amp; Cleansing:</u> <ul style="list-style-type: none"> <li>• KH informed the board that NCC has presented MID with a quote for the new financial year. The board accepted the NCC quote and confirmed to renew the NCC contract and sign the SLA. Proposed by EM and seconded by KH. KH and CP to sign the</li> </ul>	Dave D’Alton  KH & CP	ASAP  June 2014

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		<p>agreement.</p> <ul style="list-style-type: none"> <li>• KH is working with Dave D'Alton on problem buildings and responded to queries by the media regarding La Diamante.</li> </ul> <p><u>Environmental Upliftment:</u></p> <ul style="list-style-type: none"> <li>• EM informed the board that the Chrysalis graduates are assisting with the infrastructure audit.</li> <li>• EM met with Katerina Sonntagova to discuss recycling initiatives in MID and have suggested a presentation at the June board meeting.</li> </ul> <p><u>Finance &amp; Fundraising:</u></p> <ul style="list-style-type: none"> <li>• MR will liaise with Sue Rumsey regarding the implementation of the new reporting format.</li> </ul> <p><u>Park:</u></p> <ul style="list-style-type: none"> <li>• GH informed the board of the Park clean-up in partnership with City Parks and Law Enforcement which took place on 16<sup>th</sup> May. Photographs of the operation were sent to the MID board. GH expressed thanks to all parties involved. GH however confirmed that there is still a problem since some individuals have returned to the Park.</li> </ul> <p><u>Social Development:</u></p> <ul style="list-style-type: none"> <li>• MW still waiting on feedback from Sub-Council regarding proposals for long term homeless people.</li> </ul>	<p>EM</p> <p>MR</p>	<p>End June 2014</p> <p>June 2014</p>
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		<ul style="list-style-type: none"> <li>• MW confirmed that MCSI only received 3 completed security surveys back, but will be sending out an electronic copy to the community as well.</li> <li>• Weekend cleaning is going well and will continue until the end of this financial year.</li> <li>• MW confirmed that the proposed sleep-out with the homeless will only take place once a confirmed fundraising initiative is required.</li> </ul>		
<b>10.</b>	General	<p>CP informed the board of her meeting with ISL. Runan Rossouw will submit the boundary inclusion report to the City on 2 June in order for it to be added onto the Agenda for the City Council meeting on 26 June.</p> <p>CP will also make appointments with all Directors to get the FNB documents signed in order for the banking mandate to be changed.</p> <p>CP has been liaising with SARS and Mike Schreiber regarding the Tax Exemption and PBO number. Will have feedback within the next two weeks regarding MID's status.</p>	<p>ISL</p> <p>CP</p> <p>CP</p>	<p>End June</p> <p>End May</p> <p>End May</p>

**Meeting Closed at: 19:00.**