

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Board Meeting held on Tuesday 3 December 2013
at 17:00 at the Muizenberg Bowling Club

AND

Reconvened on 10 December 2013 at George Whitfield College at 15:00

Present:

Name	Position	Abbrev
Tony Smith	Director (Chair)	TS
Kelleigh Hamilton	Director	KH
George Hill	Director	GH
Dave Jones	Director	DJ
Elizabeth Milne	Director	EM
Mike Romyn	Director	MR
Sandi Voges	Director	SV
Marion Wagner	Director	MW
Peter Wright	Director	PW
Chevone Petersen	Admin Manager	CP

No	Agenda Item	Decision	Action (Who?)	When
1.	Welcome	TS opened the meeting at 17:00		
2.	Community Issues/Matters for the Board's consideration	<p>TS Welcomed Margaret and Peter Dugmore.</p> <p>The Dugmores expressed their sincere appreciation for all the work MID's done this past year. They expressed concern with regard to complaints received, especially from the Village. In their opinion, as residents from the Village, they emphasized, it should be known that cleaning in the MID area has improved tremendously since the new contractors took over.</p> <p>The Dugmores also suggested that MID consider opening up an online forum where complaints should be dealt with in order for the broader community to participate.</p> <p>The Chair and the Board thanked the Dugmores for their support.</p>	SV	End Jan 2014

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3.	Apologies	Steven Frankal (SF)		
4.	Strategic Planning/Review			
	Back to Basics Leadership Presentation	TS explained the new proposed monthly report format. This links directly to the individual portfolio implementation plan. The Board members agreed to review their individual report format, which links to their implementation plan, and provide feedback to CP.	All	13 Dec
	Portfolio Project Presentations	TS went through the MID value system and asked for comments. This resulted in a debate and questions regarding accountability, responsibility, respect, teamwork, integrity and leadership.	KH, SV & CP	End Dec
		SV updated the Board on the website and confirmed that Jef Jones has signed an SLA with MID and is in the process of registering the MID website and emails with a paid host.	SV	End Dec
		SV presented the recycling hut prototype to the Board. This was well received and the Board agreed that this initiative was excellent.	SV, KH, CP	On-going

Meeting was adjourned at: 20:00 and reconvened on 10 December at George Whitfield College at 15:00.

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No	Agenda Item	Decision	Action (Who?)	When
1.	Welcome	TS opened the meeting at 15:15		
2.	Team Discussion	TS discussed the context of the meeting and the MID Vision and Values. The Board agreed that the current Value system is still relevant and should remain as is. SF commented that as a MID Director one has to show restraint when dealing with community members and that this should never be compromised. The Board agreed. The Board accepted Dave Jones' resignation.		
3.	Portfolio Project Presentations	MW presented the social development initiative to engage some homeless people to assist with weekend cleaning for a trial period. The Board agreed and capped the expense for this pilot project at R20 000.	MW, KH & CP	End Dec

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4.	General	SF requested that a notice be placed on the MID office door with alternative contact details in the event of any emergencies/queries whilst the office is closed. He also asked that a message be left on the answering machine with regard to this.	CP	13 Dec
		The Board agreed to look for potential candidates to fill the vacant portfolios.	All	ASAP
		The Board agreed that the Board Meetings will start at 4pm in the New Year. Dates to be confirmed via email.	CP	20 Dec

The Meeting Closed at 16:30.