

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Draft Minutes of the Annual General Meeting**  
**held on Tuesday 18 November 2014**  
**at 18:00 at the All Saints Church Hall, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Tony Smith	Director (Chair)	TS
Steven Frankal	Director	SF
Aloy Gowne	Director	AG
George Hill	Director	GH
Mike Romyn	Director	MR
Marion Wagner	Director	MW
Peter Wright	Director	PW
Lesley Schroeder-McLean	Director	LSM
Dave D'Alton	Councilor	DD
Chevone Petersen	Manager	CP

**Also Present Were:**

- Runan Rossouw & Joepie Joubert – City of Cape Town ISL Department
- MID Members
- Members of the Public

<b>No</b>	<b>Agenda Item</b>	<b>Decision</b>
1.	Registration	Completed by Dorothy Johaadien, MW and CP.
2.	Welcome & Apologies	TS welcomed everyone present at 18:30.  Apologies were received for Elizabeth Milne (MID Director), Justin Maxwell and Gerald Musikanth (MID Members)
3.	Quorum to Constitute Meeting	TS confirmed that a quorum was present, represented in person and proxy.
4.	Approval of previous AGM Minutes	No matters arising.  Acceptance of the minutes were proposed by Peter Dugmore and seconded by MR.
5.	Chairman's Report for the year ending June 2014	TS presented his report (available at the MID office and on the MID website).  The Chairman's Report was accepted.

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6.	Confirmation of Annual Financial Statements/Financial Report 2013/2014	<p>MR presented the Audited Financial Report for year ending June 2014.</p> <p>He also brought to the membership's attention that private funds were raised during this financial year for:</p> <ul style="list-style-type: none"> <li>• social development to contribute towards the weekend cleaning project,</li> <li>• law enforcement to increase public safety and security on the beachfront</li> <li>• environmental upliftment greening projects</li> </ul> <p>MR further reported that donations received for the surfers circle walk of fame covered all expenses for the "Big Jol" launch event.</p> <p>Acceptance of the Audited Financial Report was proposed by GH and seconded by LSM.</p>
7.	Approval of Business Plan 2015 - 2020	<p>TS presented the five year business plan. He also confirmed that all information relating to the AGM, in particular the business plan has been on the website for four weeks.</p> <p>Acceptance of the 2015 – 2020 Business Plan was proposed by SF and seconded by AG.</p>
8.	Approval of Budget and Surplus Funds usage for 2015/2016	<p>MR presented the 2015/2016 budget and usage of surplus funds.</p> <p>Peter Dugmore wanted to know why there was no variance in the 2015/2016 budget. CP explained that since it is the first financial year of the next five year period the template does not show a variance, but a variance will reflect for the 2016/2017 financial year. Peter Dugmore suggested that the variance column be left out should no variance reflect in the future.</p> <p>Acceptance of the 2015/2016 budget and usage of surplus funds were proposed by AG and seconded by GH.</p>
9.	Approval of 2015 – 2020 Implementation Plan	<p>TS presented the implementation plan for the next five year business plan.</p> <p>Acceptance of the 2015-2020 implementation plan were accepted by MR and seconded by MW.</p>

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10.	Appointment of Auditors	<p>TS recommended that MID use Low and Schreiber Chartered Accountants SA again. They have rendered an excellent service given the tight deadlines from ISL.</p> <p>Acceptance of Low and Schreiber Chartered Accountants SA were proposed by Truida Prekel and seconded by SF.</p>
11.	Appointment of Company Secretary	<p>TS informed the membership that the company secretary, LPH Secretarial Services resigned due to the new Company's Act requiring the appointed company secretary to carry the same fiduciary responsibilities as MID Directors. They will, however, remain a company service provider to ensure full compliance with CIPC and legislative requirements.</p> <p>TS asked the membership give the board the authority to appoint a company secretary at their discretion at the next board meeting.</p> <p>This authority was approved by the membership, proposed by Peter Dugmore and seconded by SF.</p>
12.	Confirmation and Election of Directors	<p>TS confirmed that the current board of Directors resigned en block and were standing for re-election. He introduced each Director to the membership. There were no additional nominations from the floor.</p> <p>The membership approved the appointment of:</p> <ul style="list-style-type: none"> <li>• Laurence Anthony Smith</li> <li>• Steven Mark Frankal</li> <li>• Aloyisious Gowne</li> <li>• George Justus Hill</li> <li>• Sarah Elizabeth Milne</li> <li>• Michael Richard Romyn</li> <li>• Marion Wagner</li> <li>• Peter John Wright</li> <li>• Lesley Schroeder</li> </ul> <p>Proposed by Peter Dugmore and seconded by Truida Prekel.</p>
11.	General / Q & A	<p>a) John Maloney concerned about the lack of law enforcement on PRASA property with regard to health and safety, in particular, the issue of people using the property as a public toilet.</p> <p>Councilor D'Alton responded and confirmed that this is private property and he will bring these complaints to the</p>

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		<p>attention of the relevant authority at PRASA/Metrorail.</p> <p>Saddick Johaadien also asked if MID has funds in the security budget to deal with this problem. TS confirmed that it is private property and that the Councilor will refer the matter to the correct authorities.</p> <p>b) LSM asked members to please provide photographic images when logging complaints via the MID office.</p> <p>c) Truida Prekel asked if anything can be done about drawing driver's attention to the height restriction of the Atlantic Road bridge.</p> <p>Councilor D'Alton confirmed that the City looked at a number of possible solutions, such as lowering the road (not practical), signage (constantly damaged by trucks getting stuck under the bridge) and sirens.</p> <p>Cecil Prinsloo suggested that the City consider placing a speed hump on both sides of the bridge to slow vehicles down. Councilor D'Alton will refer this suggestion to relevant authorities.</p> <p>d) Cecil Prinsloo brought the lack of parking in the Village, especially Killarney Road and Palmer Road, to the MID's and Councilor D'Alton's attention.</p> <p>Councilor D'Alton confirmed that he is aware of the issue and has liaised with the Traffic Chief. He will follow up on this and schedule a meeting to discuss possible solutions.</p>
12.	Adjournment	<p>Peter Dugmore proposed a vote of sincere confidence in the MID board. He commented that the year has been the best ever year for MID!</p> <p>TS thanked him for his vote of confidence.</p> <p>The meeting was adjourned at 19:10.</p>