

MUIZENBERG IMPROVEMENT DISTRICT NPC
Draft Minutes of the Annual General Meeting
held on Tuesday 17 November 2015
at 18:00 at the All Saints Church Hall, Muizenberg

Present:

Name	Position	Abbrev
Steven Frankal	Director	SF
Aloy Gowne	Director	AG
George Hill	Director	GH
Marion Wagner	Director	MW
Peter Wright	Director	PW
Lesley Schroeder-McLean	Director	LSM
Dave D'Alton	Councilor	DD
Chevone Petersen	Manager	CP

Also Present Were:

- Runan Rossouw & Joepie Joubert – City of Cape Town ISL Department
- MID Members
- Members of the Public

No	Agenda Item	Decision
1.	Registration	Completed by MW and CP.
2.	Welcome & Apologies	SF welcomed everyone present at 18:10. A special welcome was extended to Cllr. D'Alton, The City's ISL Department representatives, Runan Rossouw and Joepie Joubert. He also thanked Elizabeth Milne and Mike Romy, MID Directors who resigned during this 2014/15 financial year for their service. SF also made special note of thanks to Tony Smith as the outgoing MID Chair.
3.	Quorum to Constitute Meeting	SF confirmed that a quorum was present, represented in person and proxy.
4.	Approval of previous AGM Minutes	No matters arising. Acceptance of the minutes were proposed by Karen Hultzer and Lisa Mitford.
5.	Chairman's Report for the year ending June 2015	SF presented his report (available at the MID office and on the MID website). The Chairman's Report was accepted.

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6.	Confirmation of Annual Financial Statements/Financial Report 2013/2014	SF presented the Audited Financial Report for year ending June 2015. Acceptance of the Audited Financial Report was proposed by LS and seconded by John Cartwright.
7.	Approval of Implementation Plan 2016/17	SF presented the 2016/17 Implementation Plan. Acceptance of the Implementation Plan was proposed by LS and seconded by John Cartwright.
8.	Approval of Budget and Surplus Funds usage for 2016/17	SF presented the 2016/17 budget and usage of surplus funds. Acceptance of the budget and usage of surplus funds were proposed by Caroline Cookson and seconded by Margaret Dugmore.
9.	Approval of Boundary Extension & Business Plan Amendments 2017 – 2020.	SF informed the membership of the consideration that was given to extending the MID boundary up to Boyes Drive and that based on quotations received, the board found that financially this would not be viable for the SRA when one considers the mandate of the MID. SF then presented to the membership that a viable option would be for MID to extend its boundaries to include the Wherry Road triangle (Wherry, Clevedon, Cromer and Henley Roads). The membership approved the Boundary Extension and accepted the amended business plan (including budget and implementation plan). Proposed by John Cartwright and seconded by PW. SF informed the membership that the boundary extension process can take up to 18 months. Runan Rossouw also confirmed that 60% of property owners in the Wherry Road triangle would need to approve before it can go to Council.
10.	Appointment of Auditors	SF recommended that MID use Low and Schreiber Chartered Accountants SA again. They have rendered an excellent service given the tight deadlines from ISL. Acceptance of Low and Schreiber Chartered Accountants SA were proposed by Caroline Cookson and seconded by PW.
11.	Appointment of Company Secretary	SF informed the membership that the board nominated him as Company Secretary since AG is stepping down. This decision was approved, proposed by PW and seconded by Caroline Cookson.

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12.	Confirmation and Election of Directors	<p>SF confirmed that AG has resigned and will not be standing for re-election. PW is also resigning, as per the MOI which requires 1/3 of the board to resign at the AGM. PW has made himself available for re-election.</p> <p>SF also confirmed that the other Directors, MW, LS, GH and himself will remain on the MID Board for another term.</p> <p>SF introduced the other nominations for the Board. Hugo Coetzee, Kerima Sinclair and Suzette Raymond. These nominations were proposed by Caroline Cookson and seconded by Peter Dugmore.</p> <p>The membership approved the appointment of Directors:</p> <ul style="list-style-type: none"> • Steven Mark Frankal • George Justus Hill • Marion Wagner • Peter John Wright • Lesley Schroeder • Hugo Coetzee • Kerima Sinclair • Suzette Raymond <p>Proposed by Peter Dugmore and seconded John Cartwright.</p>
11.	General / Q & A	<p>a) John Maloney raised his concerns regarding PRASA property i.e. vagrancy and lack of maintenance of the railway reserve.</p> <p>Councilor D'Alton responded and confirmed that this is private property and he will bring these complaints to the attention of the relevant authority at PRASA/Metrorail.</p> <p>Hugo Coetzee and Kassiem Daniels also confirmed that MID is currently working with PRASA/Metrorail regarding the challenges on the railway reserve. A joint operation took place on the railway reserve in October 2015.</p> <p>b) Peter Dugmore suggested an active campaign to increase the MID membership. LS confirmed that the MID membership has increased and the Directors and Manager were actively encouraging property owners to sign up as members.</p>

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12.	Adjournment	SF adjourned the meeting at 19:30.
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