

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on 30 August 2018**  
**at 15:30, The Hive, Palmer Road, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Marion Wagner	Director - Chair	MW
Megan Cross	Director	MC
Zivia Desai	Director	ZD
Johan Lotter	Director	JL
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP

Other's Present:

- Gregg Oelofse (GO) – City Coastal Management
- Steven Frankal (SF) – Faircape Developers
- PI Ramsay (PI) – City Law Enforcement
- Commander R. Cerfontyne (RC) – City Law Enforcement
- Fergus Turner (FT) – Muizenberg Festival

<b>No</b>	<b>Agenda Item</b>	<b>Action (Who?)</b>	<b>When</b>
1.	<b>Welcome</b>	MW opened the meeting and extended a special welcome to Gregg Oelofse, PI Ramsay, Commander Cerfontyne and Steven Frankal.	
2.	<b>Matters for the Board's Consideration (Members)</b>	<p><b>Muizenberg Festival – Fergus Turner (FT)</b></p> <p>FT addressed the board at 17h00 and provided more details about the Muizenberg Festival Planning. Dates have been confirmed, 1 – 14 October with the weekend of the 14<sup>th</sup> being the main activities weekend and described how this may impact on MID services (public safety).</p> <p>MID asked if the event applications have been finalised with the City – FT confirmed that the application process is still underway and will include MID in the draft application for feedback.</p>	

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		<p>Concerns were also raised regarding alcohol consumption at previous events. Whilst not encouraged by the event organisers, the MID made FT aware that there can be no expectation of discretion being applied when it comes to by-law enforcement.</p> <p>The MID board highlighted the importance of the annual Muizenberg Festival and agreed that it is an excellent way of celebrating and showcasing Muizenberg, especially as an inclusive destination. To this end the board requested that FT provide costing around shuttle service on peak days that will enable cross-cultural experiences between the Muizenberg and Vrygrond community who are active participants in the Muizenberg Festival.</p> <p>It was also suggested that The Haven Shelter be invited to have a table at the Concert in the Park as it will provide access to responsible giving i.e. “Give a Hand-Up, not a Hand-Out” where people can purchase a passport that a homeless person can use to access shelter at the Haven.</p>	<p style="text-align: center;">FT</p>	<p style="text-align: center;">ASAP</p>
			<p style="text-align: center;">FT</p>	<p style="text-align: center;">Oct 2018</p>
<b>3.</b>	<b>Apologies</b>	Cllr. Aimee Kuhl.		
<b>4.</b>	<b>Parking Management Update</b>	<p>GO gave a brief history on the parking management process for Surfers’ Corner which goes back approximately 6 years of which he’s only been involved during the last 3 years.</p> <p>He noted that it is important to recognise that the Muizenberg parking areas presents certain challenges which make the process quite difficult. The parking area under discussion falls under the management of City Roads and</p>		

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		<p>Transport which requires a Municipal Asset Transfer (MAT) which can take 4 – 6 months to conclude through City Property Management. The Fish Hoek Beach Parking area is different and falls under City Parks and Recreation which makes it a straight forward 3<sup>rd</sup> party management process. This was confirmed in the recent City management meeting, a week ago.</p> <p>It was also confirmed that should this process be successful and eventually reach a point of MOUs being drawn up, then the MID will must full accountability and responsibility for the Surfers’ Corner Parking area, which includes liability. The MID can outsource parking management to a service provider (should MID become the custodian of the space) but the City will still review the process followed and be involved in how profits generated are reinvested into the beachfront along with MID, Sub-Council 19 and Ward 64. The City will be responsible for the infrastructure maintenance and servicing.</p> <p>Managed parking on the beachfront needs to ensure that the area is still accessible to all and does not become an exclusive area.</p> <p>The MID queried whether this is not something that the City can take forward as the custodian of the space as there are huge safety concerns given the aggressive and intimidating actions from some car guards at Surfers’ Corner. Furthermore, if this process can take 6 – 18 months, then can the City not take on this responsibility as the City TDA is going through a process of rolling out</p>		
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		<p>management parking across Cape Town. At the last meeting, it was advised that this would reach Muizenberg area in 2 – 3 years.</p> <p>With the main objective for parking management being improved safety at Surfers’ Corner, (and not financial income to assist with the maintenance of the beachfront, which is a City responsibility), then why, if the City is in agreement with the challenges identified, is the City not addressing these needs? Furthermore, if the City identifies this as an area where parking management is needed, then it can invest in certain maintenance aspects in the area – commented by CP.</p> <p>GO advised that having City managed parking at Surfers’ Corner does not necessarily mean that the City will tar the gravel parking area or invest in the area re. maintenance upgrades.</p> <p>SF agreed that safety is a huge concern and it is extremely frustrating to continuously be met with implementation challenges around an area that the City is failing in managing i.e. by-law enforcement, maintenance and upgrades. SF also proposed privately funding a Town Planner to ensure that the MAT process is not at the bottom of the City priority needs list. GO confirmed that the City recognises the challenges and frustrations, and agrees that the area is oversubscribed in terms of parking and that finding a solution to the challenges presented at Surfers’ Corner. GO offered to provide those present at the meeting, the name and contact details of the</p>	GO	ASAP
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		<p>individual who will be managing the process going forward.</p> <p>GO also noted that it is important that the public interest be protected in this process. Property Management has agreed to kick-off the MAT process, it is a very new process.</p> <p>PI Ramsay suggested an alternative interim solution to address the safety concerns re. aggressive and intimidating car guarding practices in the form of EPWP Law Enforcement Auxiliaries Programme. GO asked PI Ramsay to send him the proposal and will then take it further with the relevant departments for consideration.</p> <p>GO advised the MID Board to carefully consider the implications of proceeding with this route and if whether they want to drive this process with the intention of taking ownership of the space discussed given the challenges that come with it.</p>	PI & GO	ASAP
5.	<b>Minutes</b>	The board meeting minutes of 26 July were approved by the board. <b>Proposed by MC and seconded by WT.</b>		
6.	<b>Finance Report</b>	<p>The July finance report was presented and approved by the board. <b>Proposed by MW and seconded by WT.</b></p> <p><b>Annual Financial Statements:</b> The board ratified the acceptance and approval of the annual financial statements. Proposed by JL and seconded by MW.</p> <p><b>2019/20 Budget and Implementation Plan:</b></p>		

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		<p>The board approved the proposed 2019/20 budget and implementation plan. Proposed by MW and seconded by MC.</p> <p><b>2018/19 Budget Reallocations:</b>  CP informed the board that it is a City requirement for all employee costs to be allocated according to the City’s budget template, which requires reallocations since the MID have recently employed staff as opposed to outsourcing the services.</p> <p>The board approved the following reallocations to ensure that this requirement is met.</p> <p><u>Reallocate from Cleaning Services:</u></p> <ul style="list-style-type: none"> <li>✓ R226 346 to Net Salaries</li> <li>✓ R14 646 to PAYE, UIF, SDL</li> <li>✓ R1 575 to COIDA</li> <li>✓ R25 150 to Bonus Provision</li> </ul> <p><u>Reallocate from Social Upliftment:</u></p> <ul style="list-style-type: none"> <li>✓ R77 220 to Net Salaries</li> <li>✓ R2 000 to PAYE, UIF, SDL</li> <li>✓ R6 435 to Bonus Provision</li> </ul> <p><b>Proposed by MC and seconded by WT.</b></p>		
7.	<b>Ward 64 Control Room</b>	<p>JL gave feedback and raised his concern re. the responsibilities and accountabilities in terms of project management which is unclear and makes it difficult to address the real needs of the control room requirements in terms of MID support e.g. connecting LPRs to the Ward 64 control room. He raised whether we should consider alternative options whereby MID LPRs do not feed through the control room but use an alternative break-out point.</p>		

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		<p><b>MW provided the following feedback received from Cllr. Kuhl earlier in the day:</b></p> <p>“Aimee advised that she has requested figures from Barry – costings of what we have and still need. Aimee is hoping to receive a report back at the next sub council meeting in September. Given the mayoral changes recently, it is proving difficult to get responses. Aimee credited the MID for having such strong positive relationships with key players in the city.”</p>		
8.	<b>Portfolio Vacancies</b>	<p>Currently the public relations and marketing portfolio is a key role to fill, but we have not succeeded in finding a volunteer yet.</p>		
9.	<b>Portfolio Reports</b>	<p>Portfolio reports submitted by MW, JL, CP and MC.</p> <p><b>MW also provided additional updates received from Cllr. Kuhl earlier in the day, as per discussions in previous meetings:</b></p> <p><b>Diamante – Peppermint Palace:</b>  “Demolition permit still needs to be granted. Update given at MLRA AGM that the building design has changed post objections (Historical Society and Kalk Bay St James Rate Payers) – the building will be smaller, not as high and set further back than the original design.”</p> <p><b>FOMP – Bowling Club:</b>  “Still in discussions and will update.”</p> <p><b>Street People Workshop:</b>  “Aimee is keen to hear our thoughts about how we can get everyone around</p>		

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		the table and actually achieve something.”		
<b>10.</b>	<b>General</b>	<p>CP gave feedback on human resource matters.</p> <p>The board agreed on the extension of the probation period from 3 to 6 months for the Social Development Officer to allow for the transitional period of review once the Social Work Connect contract concludes at the end of September 2018.</p> <p>The board also approved a fix term contract for 3 days per week from October – December 2018 as per confidential feedback given, regarding cleaning services.</p> <p><b>Proposed by ZD and seconded by MC.</b></p>		

**The meeting ended at 17h40.**

Next board meeting will take place on 27 September, 15h30 at The Hive.

Member participation slot will be at 17h00.