

**MUIZENBERG IMPROVEMENT DISTRICT NPC**  
**Minutes of the Board Meeting held on 31 May 2018**  
**at 15:30, The Hive, Palmer Road, Muizenberg**

**Present:**

<b>Name</b>	<b>Position</b>	<b>Abbrev</b>
Marion Wagner	Director - Chair	MW
Megan Cross	Director	MC
Karen Hultzer	Director	KH
Johan Lotter	Director	JL
Kevin Rack	Director	KR
Wayne Turner	Director	WT
Chevone Petersen	Manager	CP

<b>No</b>	<b>Agenda Item</b>		<b>Action (Who?)</b>	<b>When</b>
1.	<b>Welcome</b>	MW welcomed everyone and chaired the meeting.		
2.	<b>Matters for the Board's Consideration (Members)</b>	There were no matters for the board's consideration.		
3.	<b>Apologies</b>	Cllr. Kuhl & Zivia Desai.		
4.	<b>Minutes</b>	The board meeting minutes of 26 April were approved by the board. <b>Proposed by WT and seconded by KH.</b>		
5.	<b>Finance Report</b>	The April finance report was presented and approved by the board. <b>Proposed by MW and seconded by JL.</b>  MW and CP also discussed the need for administrative support, especially during the first quarter of the new financial year. The board agreed for CP to consider the EPWP lady currently supporting Law Enforcement for admin support from July to September 2018. <b>Proposed by WT and seconded by KH.</b>	CP	June

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6.	<b>Law Enforcement Update</b>	<p>WT gave brief update on meetings with the Chief and planned meeting with RI Le Roux thereafter. MID following through on commitment to work with Law Enforcement and achieving the implementation of plans for the area.</p> <p>Directors agreed that to remain impartial to any external personal agendas as this will negatively impact on service delivery and relationships.</p> <p>WT to write a brief article with an update on progress made with regard to commitments from the Chief.</p>	WT	ASAP
7.	<b>Cleaning Changes</b>	<p>KH gave a brief update on the recruitment process for cleaners. Have received 2 recommendations from Marion Thomas (social worker) and various applications from EPWPs.</p> <p>MW &amp; KH conducted final interviews earlier in the day – all candidates well suited to the work and familiar with the MID area. CP to make necessary arrangements for final feedback.</p> <p>CP also gave a brief update on the EPWP fieldworker she met with earlier in the day. Could be very suited to the MID social development work in terms of future plans. CP and JL to engage with the fieldworker during the course of next week.</p>	CP  CP & JL	June  June
8.	<b>Portfolio Reports</b>	<p><b>Environmental Portfolio:</b>  KR referred to his report and tendered his resignation for personal reasons. KR will however continue</p>	KR & CP	June

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		<p>with website maintenance services and discuss this further with CP.</p> <p><b>Cleaning Portfolio:</b>  Refer to point 7; KH also tendered her resignation at this meeting. Will liaise with CP regarding landscaping services and how she can continue to support the MID.</p>	KH	June
9.	<b>General</b>	<p><b>Women in Tourism</b>  CP informed the board of the Rail Tourism initiative focusing on the Far South as a destination. Metrorail/PRASA will bring women in tourism to Muizenberg for an introduction to what is on offer as part of Women's Day. This could be an opportunity to market Muizenberg, not only as a destination but as an Improvement District. The board agreed to support this initiative as a sponsor - destination marketing for the MID.</p> <p><b>Donations</b>  The board agreed to make a donation to Friends of Muizenberg Park and Shark Spotters. Furthermore the board agreed to assist MCSI with covering an overdue payment for patrol jackets as a donation to the organisation.</p> <p><b>Proposed by WT and seconded by MC.</b></p>		

**The meeting ended at 16:30.**

Next board meeting will take place on 28 June, 15:30 at The Hive. Member participation slot to remain at 17:00.