

# **Muizenberg Improvement District Annual General Meeting (AGM) Minutes**

**Date:** 20th February 2025

**Time:** 6:00 PM

**Venue:** Muizenberg Junior School, Main Road Muizenberg

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## **1. Welcome and Apologies**

The Chairperson welcomed all attendees to the AGM and acknowledged the absence of certain board members due to prior commitments. Apologies were received from:

- Marion Thomas (Social Development Team)
- Louise McCann (Marketing Director)

A quorum was confirmed, with sufficient proxy votes received.

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## **2. Approval of Previous AGM Minutes**

The minutes from the previous AGM were circulated prior to the meeting. No objections or amendments were raised at the meeting.

**Motion:** To approve the previous AGM minutes.

**Proposed by:** Jesse Adonis

**Seconded by:** Heidi Goodman

**Outcome:** Approved

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## **3. Resignations and New Board Members**

### **Resignations:**

- **Karen Tulloch** (Finance & Governance Director) stepped down.
- **Simon Roberts** (Chairperson) stepped down.

The Chairperson thanked them for their dedication and contributions to the MID.

### **New Board Members:**

Five new members were ratified and added to the voting roll.

New Board for 2025/26

Jesse Adonis, Marion Thomas, Wayne Turner, Neil Harrison and Louise McCann

The MID is seeking a new **Finance & Governance Director**, ideally someone with financial expertise such as a CA or accountant.

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#### 4. Chairperson's Report

The Chairperson highlighted:

- The successful reorganisation of key portfolios.
- A shift towards quarterly reporting for transparency and agility.
- Improvements in public safety, cleaning, and community engagement.
- Strengthening relationships with the City of Cape Town and other key stakeholders.
- **Financial stability and a growing cash reserve for future projects.**

#### Community Engagement:

- A new initiative was introduced to hold quarterly public meetings for each portfolio to foster greater community involvement.
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#### 5. Financial Report

**Presented by:** [Finance & Governance Representative]

- The MID ended the financial year with a **cash reserve of R2,961,981**, an increase from the previous year's R2.8 million.
  - The interest earned from the investment account was approximately **R200,000**.
  - The **largest expenditure** was public safety.
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## 6. Public Safety Report

**Presented by:** Wayne Turner (Public Safety Director)

- The MID now has a **dedicated control room** operating 24/7.
  - Security coverage expanded to **70+ surveillance cameras** linked to law enforcement.
  - The **new security service provider, ADT**, has been onboarded, replacing Mountain Men after a formal procurement process.
  - **Two dedicated law enforcement officers** (hired in partnership with the City of Cape Town) are now patrolling the area, leading to increased arrests and crime prevention.
  - A quarterly **Public Safety Forum** was introduced for improved transparency and community input.
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## 7. Cleaning and Maintenance Report

**Presented by:** Neil Harrison (Maintenance & Cleaning Director)

- MID employs **four full-time cleaners** who collect **9,000+ bags of litter annually**.
  - The City of Cape Town is responsible for major roads, while MID focuses on additional cleaning and maintenance in public spaces.
  - New measures introduced:
    - Greater coordination with **U-turn's work-for-vouchers program** for additional cleaning support.
    - Expansion of cleaning coverage to **Atlantic Road** to improve entrance aesthetics.
    - A **graffiti removal** initiative is being developed in partnership with Cape Town's Central Improvement District.
  - **Call for Volunteers:** A dedicated **Greening Portfolio** lead is needed to enhance community gardening projects.
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## 8. Community & Social Development Report

- MID has strengthened ties with **social organizations** to address homelessness and public safety challenges.
  - The **Public Safety & Social Development teams** are collaborating on outreach programs to assist vulnerable individuals.
  - The MID will **continue its involvement** in the court interdict process concerning homeless encampments in Muizenberg Park.
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## 9. Business Development & Revitalization

**Presented by:** Mike Romyn

- Plans to boost **commercial activity** in Muizenberg.
  - A focus on creating **public spaces that attract more foot traffic**.
  - Ongoing discussions with city planners regarding **redeveloping Sidmouth Road as a business hub**.
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## 10. Voting Matters

**Motion 1:** Approval of the 5-year budget (2025-2030).

**Outcome:** Approved

**Motion 2:** Reappointment of financial auditors.

**Outcome:** Approved

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## 11. Closing Remarks

The Chairperson thanked all attendees and reiterated the importance of **ongoing community participation** in the quarterly meetings. The meeting was adjourned at [Time].

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**Minutes Prepared By:** Michael Lategan

**Date:** 20th February 2025

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