

P.O. Box 138, Muizenberg 7950  
2 Atlantic Road, Clinic Building,  
Muizenberg 7945  
Tel: 082 463 1525  
Email: [manager@mid.org.za](mailto:manager@mid.org.za)  
Web: [www.mid.org.za](http://www.mid.org.za)



04 October 2018

Dear Property Owner & Community Stakeholder,

**Re: Annual General Meeting Invitation**

The MID Board is looking forward to giving feedback on the variety of initiatives undertaken during the 2017/2018 financial year.

We encourage you to take an active interest in the work of the MID; together we can make Muizenberg a safe and attractive place to live, work and surf. Please join us at our Annual General Meeting.

**Date: Wednesday, 7 November 2018**

**Time: 17h30 for 18h00**

**Venue: Muizenberg Bowling Club, Muizenberg Park, Main Road, Muizenberg**

Please RSVP before 2 November by contacting Chevone Petersen, MID Manager, at [manager@mid.org.za](mailto:manager@mid.org.za) or 082 463 1525. Visit the MID website, [www.mid.org.za](http://www.mid.org.za), to read more about our work or contact the office to find out how you can volunteer your services.

Kind regards,

A handwritten signature in black ink, appearing to read 'M. Wagner', with a flourish at the end.

Marion Wagner

MID Chair

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Notice is hereby given of the Annual General Meeting of the Muizenberg Improvement District NPC (MID) that will take place on 7 November 2018 at 17h30 for 18h00 at Muizenberg Bowling Club, Muizenberg Park, Main Road, Muizenberg, where the following items will be discussed:

## AGENDA

1. Registration
2. Welcome & Apologies
  - 2.1 Membership
    - 2.1.1 resignations
    - 2.1.2 new members
  - 2.2 Quorum to constitute a meeting
3. Approval of previous members meeting minutes
4. Approval of agenda
5. Chairman's report and feedback on operations 2017-18
6. Noting of Audited Financial Statements 2017-18
7. Approval of budget 2019-20
  - 7.1 Approval of use of surplus funds 2019-20
8. Approval of implementation plan 2019-20
9. Appointment of auditors
- 11 Confirmation of Company secretary
- 12 Election of Board Members
- 13 General / Q & A
- 14 Adjournment

**Please note the following:**

**The present Directors of the Muizenberg Improvement District NPC and their respective portfolios are:**

Name	Current SRA Portfolio
Marion Wagner	Chair & Governance
Megan Cross	Public Spaces (Maintenance & Infrastructure)
Zivia Desai	Finance & Problem Buildings
Johan Lotter	Social Development

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Kevin Rack	Cleaning & Environmental Upliftment
Wayne Turner	Public Safety

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 31 October 2018 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Muizenberg Improvement District NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Marion Wagner and Megan Cross will resign. They have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the Muizenberg Improvement District's website at [www.mid.org.za](http://www.mid.org.za):

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous Members Meeting
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2019-2020
- Budget 2019-2020
- Membership application form
- Nomination as Director form
- Proxy Form